



BUSINESS CARD

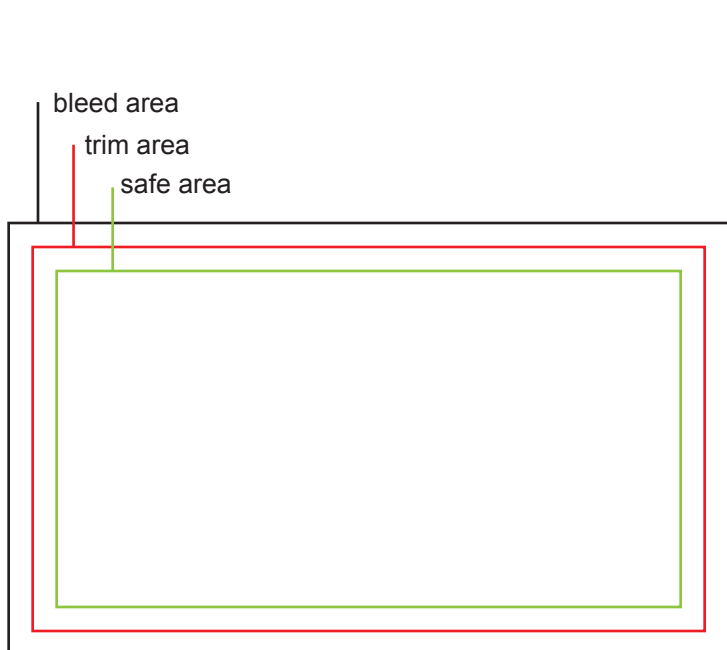
UPLOAD FILE SPECIFICATIONS

Document size: 3.75" w x 2.25" h (includes bleed area)

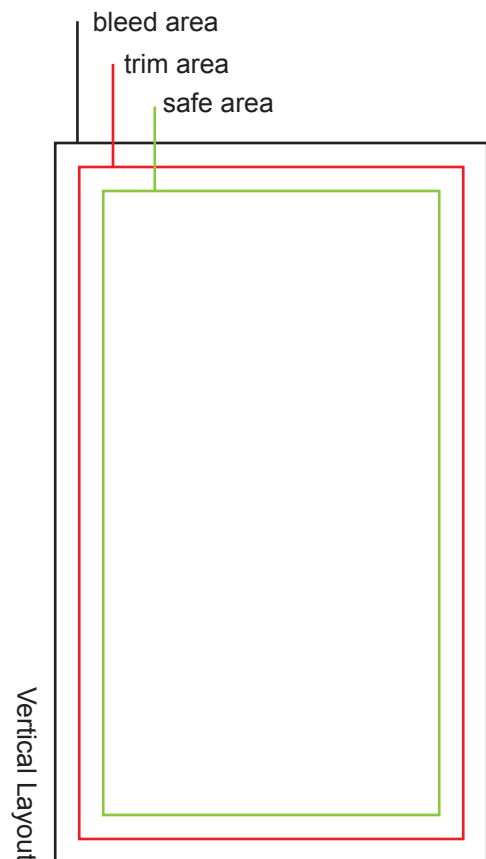
Final size: 3.5" w x 2"

Safe Area: 3.25" w x 1.75"

- make sure that your document size matches the document size mentioned above.
- Do not include trim and registration marks in your file
- make sure all text and images of the file are in the **green** border. the safe area marks where all important text and images should be placed inside of the layout to ensure that no important information is cut out when trimmed.
- make sure that the uploaded file is formatted in PDF, TIFF, EPS, or JPEG and that the format is on high resolution (300x300 dpi).
- for double sided business cards we require the exact same specifications as on single side. Also make sure that they both sides are separate files and also indicate which is the front and backside.
- Whether you choose to go with a horizontal or a vertical business card layout, make sure that your files are setup in the same manner.



Horizontal Layout



Vertical Layout