

Business Printing 2024



Products to help you manage
and promote your business.



 **fairprint**
for
small step BIG IDEAS

📍 9078 LESLIE ST. UNIT 8 | RICHMOND HILL, ON | L4B 3L8

✉ INFO@FAIRPRINT.CA

🌐 WWW.FAIRPRINT.CA

📞 (905) 482-2271

ENBUSE TC224CVGE

PRICES EFFECTIVE
FEBRUARY 5, 2024

Customization is fuel

RICH'S MOTORSPORT REPAIR 123 Main Street, Barre, Alberta T1L 1A0, 403.555.1234, www.RICHSMOTORREPAIR.ca

TECHNICAL

☐ Full Service
☐ Complete Change
☐ Single Only
☐ Engine Only
☐ Carburetor
☐ Battery
☐ Turn-Up
☐ Chain
☐ Valves
☐ Timing
☐ Other

REPAIR INSTRUCTIONS (Customer Use)

LIKE US?

☐ Facebook ☐ Twitter

PLEASE READ CAREFULLY: Check each of the statements below and sign (Customer)

☐ I request a written estimate
☐ I will not request a written estimate as I will be paying cash and not receiving a receipt
☐ The shop will not accept my request without my signature
☐ I will not request a written estimate

ENVIRONMENTAL FEE

☐ Recycled Estimate / Additional Work

PLEASE PRINT ALL CUSTOMER PRINTS FOR RICH'S MOTORSPORT REPAIR

PLEASE PAY THIS AMOUNT

RICH'S MOTORSPORT REPAIR 123 Main Street, Barre, Alberta T1L 1A0, 403.555.1234, www.RICHSMOTORREPAIR.ca

PAY \$

TO THE ORDER OF RICH'S MOTORSPORT REPAIR

004004 *0000000000000000000000*

RICH'S MOTORSPORT REPAIR

RICH'S MOTORSPORT REPAIR

RICH'S MOTORSPORT REPAIR

RICH'S MOTORSPORT REPAIR 123 Main Street, Barre, Alberta T1L 1A0

Are you reinforcing your brand with every transaction? Every customized form and cheque uses specific visual elements to help your business stand out and be remembered. Custom Solutions® business forms and cheques capture important information to clearly convey details like payment terms and legal disclaimers. See pages 38-39.

For quick reference to the various product categories, use the colour coding along the outside edge of each page. The colour legend for each category corresponds to catalogue page colours.

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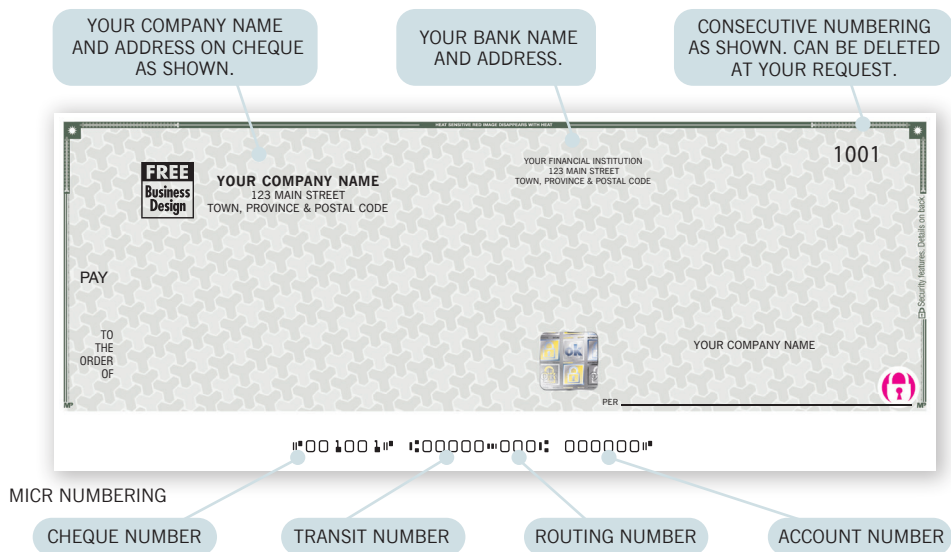
Don't see
what you need?
Give us a call!

Your fast, reliable, one-stop shop for everything your business needs.



PRICES EFFECTIVE: February 6, 2023. All trademarks are the property of their respective owners.

HOW TO ORDER CHEQUES



Enhance Your Image.

What do your business cheques say about your company?

For a cost-effective way to reinforce your company image, choose from our wide assortment of enhancements.

Add an optional business design.

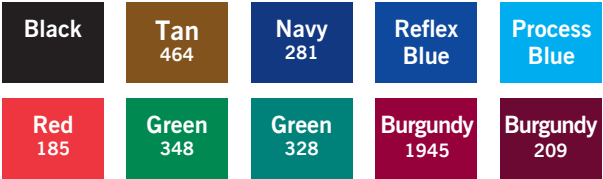
Add an eye-catching look to your cheques and forms. Choose from hundreds of **FREE** business designs (see page 41) or create a custom logo for your business (see page 38).



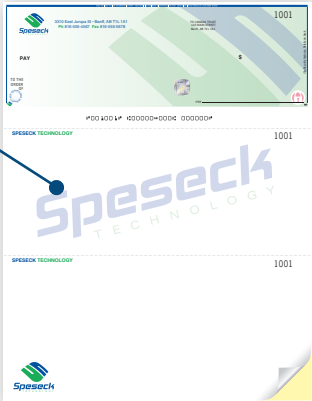
Add A Splash Of Colour

To get your customers to take notice, choose from a variety of ink colours and add dynamic impact to your cheques. Custom colours also available. Extra charges will apply. Call for pricing.

Add a second ink colour to your imprint for an additional charge.



Add a shadow logo and enhance your business image every time you write a cheque. Use your company logo or select a unique graphic from one of our standard business designs (see page 41). Call for pricing.



Need something different?
Call us for a free custom quote.

1 SEND A SAMPLE CHEQUE

A sample cheque (marked "VOID") showing correct MICR encoding is required to process your order. New chequing accounts must include a MICR specification sheet from your bank (no deposit slips please).

2 SPECIFY IMPRINT INFORMATION

Cheques include seven areas of imprinting (shown above) at no additional charge. Consecutive numbering is included in the MICR encoding. A second signature line or other wording in the signature area is available on most cheques.

3 SPECIFY CONSECUTIVE NUMBERING

If a starting number is not specified, 1001 will be used (not available for all cheque styles).

4 CHOOSE A TYPESTYLE

Choose a typestyle for the first line of your imprint (see page 42 for more styles). If no Typestyle is specified, Typestyle 1 will be used.

- 1 **GOTHIC BOLD** Upper Case
- 2 **TIMES TEN ROMAN** Upper Case
- 3 **Times New Roman Bold Italic** Upper/Lower Case
- 4 **Gothic Bold** Upper/Lower Case
- 5 **GOTHIC** Upper Case
- 15 **COPPERPLATE 32BC** Upper Case
- 17 **DOM CASUAL BOLD** Upper Case
- 28 **Garamond Book** Upper/Lower Case
- 30 **Avant Garde Book** Upper/Lower Case
- 36 *Boulevard* Upper/Lower Case
- 72 **MELIOR** Upper Case

EZSHIELD® CHEQUE FRAUD PROTECTION

Protect against cheque fraud

Advanced high-security features deliver peace of mind for only pennies more per cheque.



Cheque images are subject to change as we continue to enhance our manufacturing and security technologies.



Cheque fraud continues to rise and every company is a potential target. Even one incident can disrupt your cash flow and your ability to conduct business. With a dedicated specialist to help you through the process and up to a \$25,000 cash advancement within 72 hours, EZShield® Cheque Fraud

Protection helps keep your business up and running in defined circumstances of fraud (forged signatures, forged endorsements, counterfeit cheques or cheque alteration*) during the time it takes your bank to fully investigate the fraud event.

Don't risk the consequences of cheque fraud. Call today and get peace of mind for just pennies more per cheque.

Basic Terms and Conditions			
	Product/Service Description	Fees	Fee Details
Other Service Fees	Business cheque order	See pages 8-13 and 16-17 for pricing.	Price varies based on style, design, quantity, tax and shipping.
	EZShield® Cheque Fraud Protection	See pages 8-13 and 16-17 for pricing.	If you choose to include EZShield® Cheque Fraud Protection in your order, business cheque orders come with a cheque fraud protection service for 2 years. This service assists you in the event of cheque fraud of forged signatures, endorsements, counterfeit cheques or cheque alteration.*
For more details on EZShield® services, go to businesscfpca.ezshield.com			



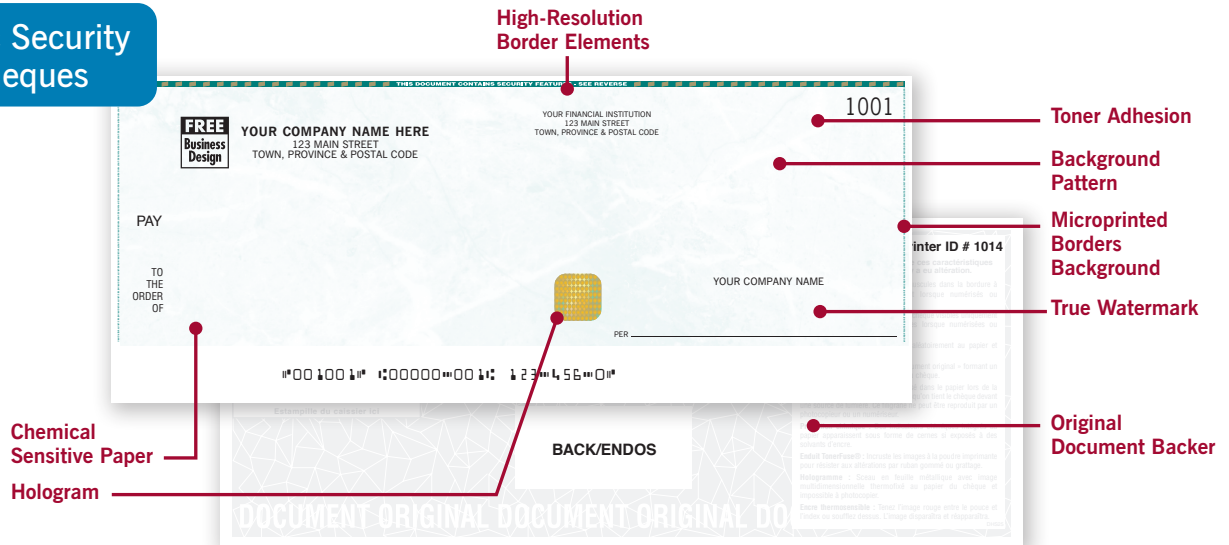
Make your banking easy.

Don't forget to order deposit slips, endorsement stamps and deposit bags. See pages 14-15.

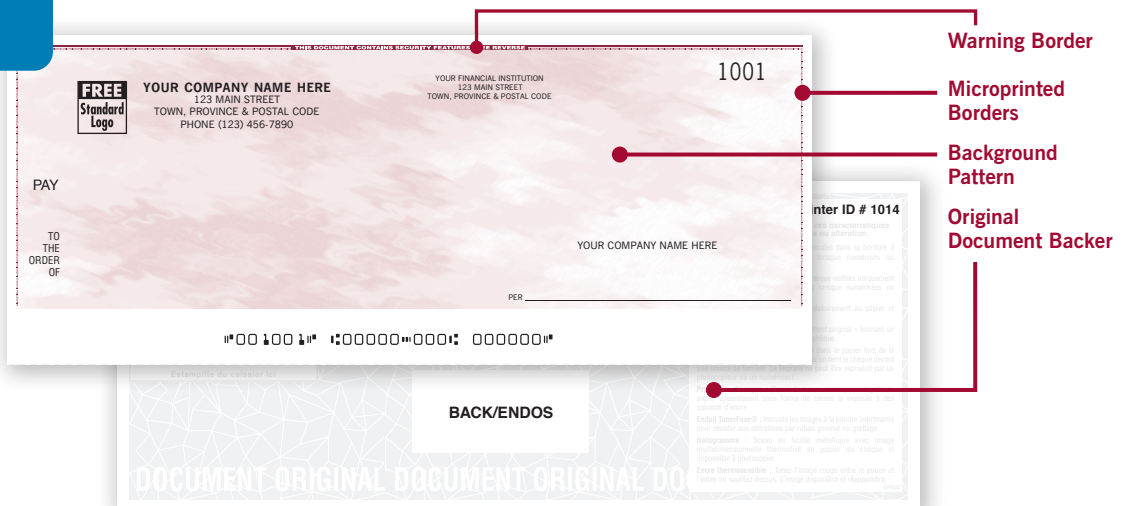
BASIC & STANDARD CHEQUE FEATURES

Protection that meets or exceeds industry guidelines on basic and standard cheques.

Basic Security Cheques



Standard Cheques



Custom Solutions®

You can't put a price on professionalism

Custom cheques — available in our most popular styles and formats — make your company look great and reinforce your brand with every supplier and employee. See pages 38-39 to learn more.

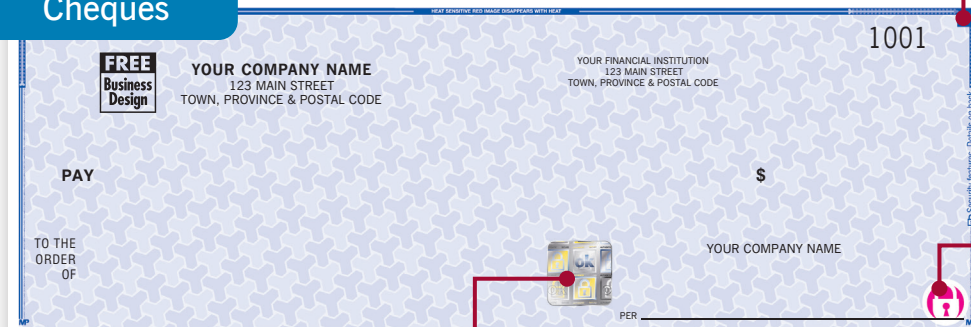
HIGH SECURITY CHEQUE FEATURES

Maximum Protection.

Help get peace of mind with High Security protection, for only pennies more per cheque.

**CUTTING-EDGE
FEATURES!**

High Security Cheques



INTRICATE DESIGN BORDER

Intricately designed border is difficult to reproduce.

HIGH-SECURITY BACKGROUND COLOURS

Copiers and scanners cannot effectively reproduce these designs.

THERMOCHROMIC INK

Ink reacts to heat to deter and detect copying. Holding between thumb and forefinger, the ink will disappear on a legitimate cheque, validating its authenticity.



Look for this icon to identify our High Security Cheques!

ANTI-COPY TECHNOLOGY

This feature makes it very difficult to copy a document on the majority of copiers in use today.

FOIL HOLOGRAM

Our multicoloured, dimensional foil includes **embedded security features** and cannot be reproduced by copiers or scanners.

CHEMICAL-WASH DETECTION AREA

Chemical alteration attempts result in speckling or stains in this lock area.

BACK/ENDOS

ORIGINAL DOCUMENT BACKER

Original document screening deters cut-and-paste alteration attempts.

Printer ID # / NI d'imprimeur 1014

Warning: Absence of the above Security Features may indicate alteration.

Anti Copy Technology: Document made with technology to prevent most copiers from creating a usable copy.

Chemical Protection: Special chemical indicators in the paper appear as stains if exposed to common ink solvents.

Heat Sensitive Ink: Hold red image between thumb and forefinger or breathe on it. Image will fade and disappear.

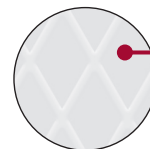
Hologram: Foil seal with multi-dimensional image fused to cheque stock. Cannot be photocopied.

Microprint: Tiny type in border on front of cheque will fill in when scanned or photocopied.

Security Screen: "Original Document" text and pattern visible on back of cheque.

TonerFuser® Coating: Anchors dry toner images to resist alteration by heat pull or scraping.

True Watermark Paper: Pressed into paper during manufacturing, watermark can be seen by holding the cheque up to a light source. Cannot be reproduced by copiers or scanners.



TRUE WATERMARK

Watermark pressed into paper can be seen by holding the cheque up to a light source but cannot be reproduced by copiers or scanners.

Cheque images are subject to change as we continue to enhance our manufacturing and security technologies.

Also includes these security features:

- Chemical-sensitive paper
- Consecutive numbering
- Microprinted borders
- Toner adhesion
- Padlock icon
- Security warning box
- Warning border
- High-resolution border elements
- Colour pantograph background pattern

Call today to learn more or to speak to a design expert.

High Security, Basic Security and Standard Laser Cheques

QUICKBOOKS® PRO • QUICKEN® XG • NEWVIEWS

A High Security Laser Cheque WHS9209

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Blue, Green or Burgundy
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
 779 Single Window
Compatibility: All packages listed above



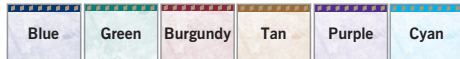
WHS9209

Copies	250	500	1000	2000
1	\$226.92	\$299.23	\$460.76	\$765.38
2	\$330.00	\$432.30	\$756.92	\$1140.76

Please call for special pricing on larger quantities.

B Basic Security Laser Cheque WSS9209

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Blue, Green, Burgundy, Tan, Purple or Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
 779 Single Window
Compatibility: All packages listed above



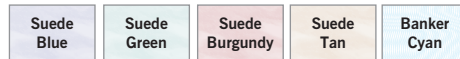
WSS9209

Copies	250	500	1000	2000
1	\$194.61	\$256.92	\$395.38	\$656.15
2	\$284.61	\$371.53	\$650.00	\$979.23

Please call for special pricing on larger quantities.

C Standard Laser Cheque W9209

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Suede Collection and Banker Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
 779 Single Window
Continuous: W9005 call for details
Compatibility: All packages listed above



W9209

Copies	250	500	1000	2000
1	\$173.07	\$217.69	\$322.30	\$506.92
2	\$265.38	\$336.15	\$571.53	\$830.76

Please call for special pricing on larger quantities.

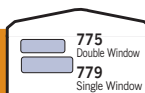
Cheque Fraud Protection

Product	250	500	1000	2000
4444	\$8.08	\$16.15	\$32.31	\$64.62

Please call for special pricing on larger quantities.

Guaranteed Compatible Confidential Envelopes!

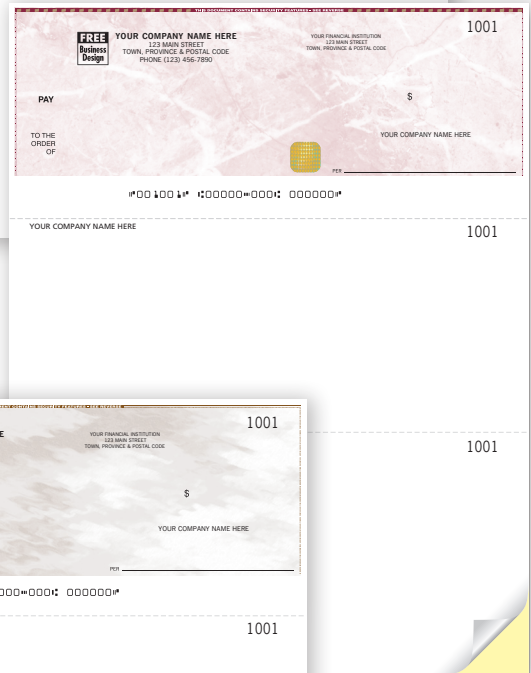
Save addressing time with our window envelopes.
 They are guaranteed to work with your cheques.
 See pages 18 & 19.



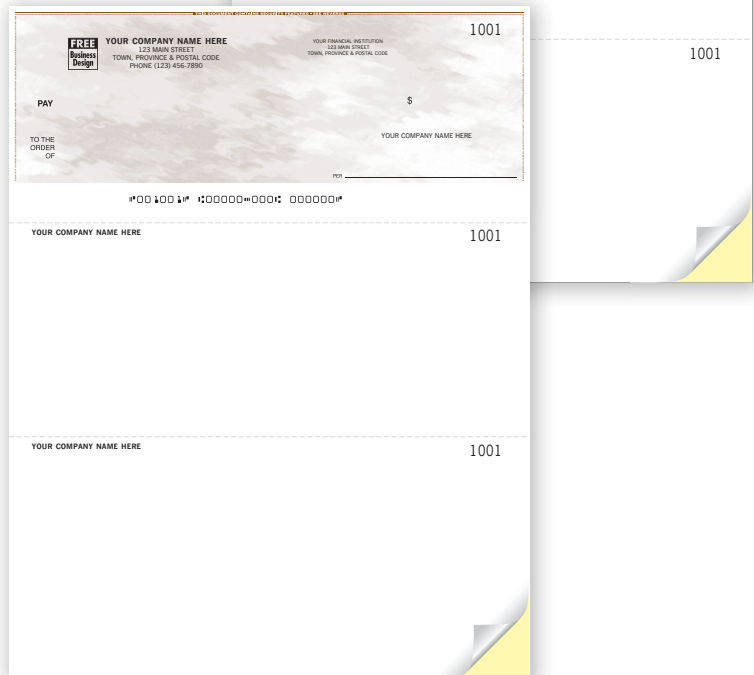
A



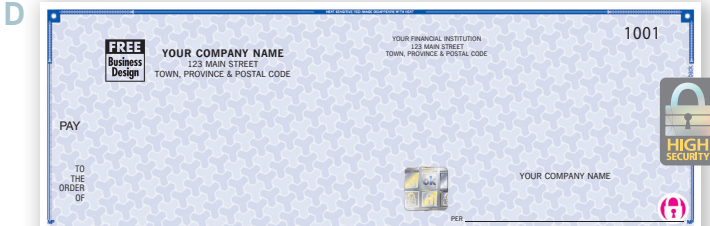
B



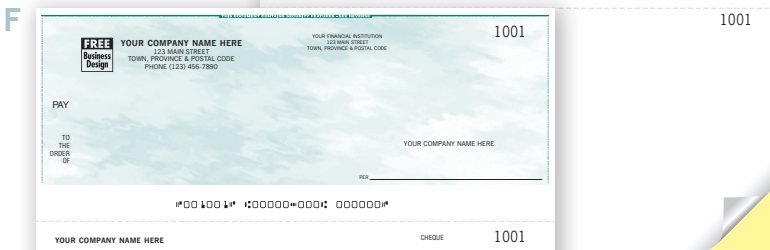
C



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Save Time
with our Self-Seal Envelopes



Cheque Fraud Protection
Don't let fraud impact your business
productivity and cash flow.
See page 5.

D High Security Laser Cheque WHS9085

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Blue, Green or Burgundy
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
776 Single Window
Compatibility: All packages listed above



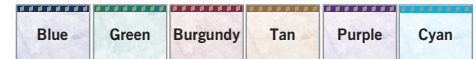
WHS9085

Copies	250	500	1000	2000
1	\$226.92	\$299.23	\$460.76	\$765.38
2	\$330.00	\$432.30	\$756.92	\$1140.76

Please call for special pricing on larger quantities.

E Basic Security Laser Cheque WSS9085

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Blue, Green, Burgundy, Tan, Purple
or Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
776 Single Window
Compatibility: All packages listed above



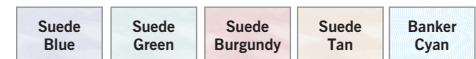
WSS9085

Copies	250	500	1000	2000
1	\$194.61	\$256.92	\$395.38	\$656.15
2	\$284.61	\$371.53	\$650.00	\$979.23

Please call for special pricing on larger quantities.

F Standard Laser Cheque W9085

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Suede Collection and Banker Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
776 Single Window
Continuous: W9025 call for details
Compatibility: All packages listed above



W9085

Copies	250	500	1000	2000
1	\$173.07	\$217.69	\$322.30	\$506.92
2	\$265.38	\$336.15	\$571.53	\$830.76

Please call for special pricing on larger quantities.



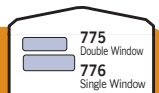
Cheque Fraud Protection

Product	250	500	1000	2000
4444	\$8.08	\$16.15	\$32.31	\$64.62

Please call for special pricing on larger quantities.

Guaranteed Compatible Confidential Envelopes!

Save addressing time with our window envelopes.
They are guaranteed to work with your cheques.
See pages 18 & 19.



Cheque images are subject to change as we continue to enhance our manufacturing and security technologies.

Just phone, fax or mail your order in ... or see us in person. **It's that easy!**

High Security, Basic Security, Standard Laser Cheques

ABACUS II • ACCPAC BPI • BUSINESSVISION • DYNACOM® • EASYPAY • NEWVIEWS

A High Security Laser Cheque WHS9039

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Blue, Green or Burgundy
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
 776 Single Window
Compatibility: All packages listed above



WHS9039

Copies	250	500	1000	2000
1	\$226.92	\$299.23	\$460.76	\$765.38
2	\$330.00	\$432.30	\$756.92	\$1140.76

Please call for special pricing on larger quantities.

B Basic Security Laser Cheque WSS9039

Size: 8 1/2" x 11"
Copies: 1 copy
Background: Blue, Green, Burgundy, Tan, Purple or Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
 776 Single Window
Compatibility: All packages listed above



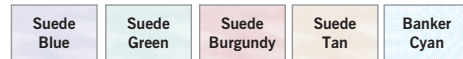
WSS9039

Copies	250	500	1000	2000
1	\$194.61	\$256.92	\$395.38	\$656.15

Please call for special pricing on larger quantities.

C Standard Laser Cheque W9039

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Suede Collection and Banker Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
 776 Single Window
Continuous: W9024 call for details
Compatibility: All packages listed above



W9039

Copies	250	500	1000	2000
1	\$173.07	\$217.69	\$322.30	\$506.92
2	\$265.38	\$336.15	\$571.53	\$830.76

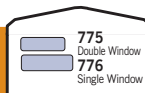
Please call for special pricing on larger quantities.

Product	250	500	1000	2000
4444	\$8.08	\$16.15	\$32.31	\$64.62

Please call for special pricing on larger quantities.

Guaranteed Compatible Confidential Envelopes!

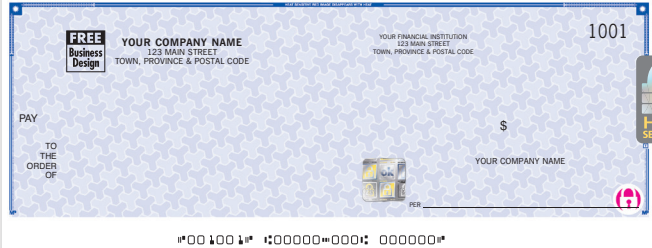
Save addressing time with our window envelopes. They are guaranteed to work with your cheques. See pages 18 & 19.



Need something different?
Call us for a free custom quote.

A YOUR COMPANY NAME Imprint Location "A" - Voucher printed at top with your Company Name plus Consecutive Numbering 1001

YOUR COMPANY NAME HERE Imprint Location "B" - Voucher printed at bottom



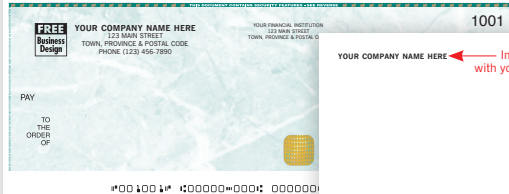
YOUR COMPANY NAME Imprint Location "A"

Imprint Location "B"

YOUR COMPANY NAME HERE

B YOUR COMPANY NAME HERE Imprint Location "A" - Voucher printed at top with your Company Name plus Consecutive Numbering 1001

YOUR COMPANY NAME HERE Imprint Location "B" Voucher printed at bottom



YOUR COMPANY NAME HERE Imprint Location "A"

YOUR COMPANY NAME HERE Imprint Location "A" - Voucher printed at top with your Company Name plus Consecutive Numbering 1001

YOUR COMPANY NAME HERE Imprint Location "B" Voucher printed at bottom



YOUR COMPANY NAME HERE Imprint Location "A"

Cheque images are subject to change as we continue to enhance our manufacturing and security technologies.

C

D

YOUR COMPANY NAME HERE		NAME		CHEQUE DATE		1001	
REFERENCE NUMBER	INVOICE DATE	GROSS AMOUNT	DISCOUNT TAKEN	NET AMOUNT (PND)			
TOTAL							

These products are
100%
Guaranteed Compatible
with your software.

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE
PHONE (123) 456-7890

YOUR FINANCIAL INSTITUTION
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

1001

PAY

TO THE ORDER OF

YOUR COMPANY NAME HERE

PER

⑈001001⑈ ⑆00000⑆000⑆ 000000⑆

YOUR COMPANY NAME HERE 1001

YOUR COMPANY NAME HERE

1001

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

YOUR FINANCIAL INSTITUTION
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

1001

PAY

TO THE ORDER OF

YOUR COMPANY NAME HERE

PER

⑈001001⑈ ⑆00000⑆000⑆ 000000⑆

F

YOUR COMPANY NAME HERE 1001

YOUR COMPANY NAME HERE

1001

YOUR COMPANY NAME HERE

1001

YOUR COMPANY NAME HERE

1001

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

YOUR FINANCIAL INSTITUTION
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

1001

PAY

TO THE ORDER OF

YOUR COMPANY NAME HERE

PER

⑈001001⑈ ⑆00000⑆000⑆ 000000⑆

BLOEMHOF LTD
200 Front St W
Toronto, ON M5E 1B5
716.555.4200

TO CANADA POST
BUSINESS MAIL
REGISTERED ON MAY 17/16

1001

PAY

TO THE ORDER OF

BLOEMHOF LTD.

PER

⑈001001⑈ ⑆00000⑆000⑆ 000000⑆

1002

TO CANADA POST
BUSINESS MAIL
REGISTERED ON MAY 17/16

1003

TO CANADA POST
BUSINESS MAIL
REGISTERED ON MAY 17/16

D Standard Laser Cheque W13021

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Suede Collection and Banker Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
776 Single Window
Also Available: WS13021 — Basic Security call for details
Compatibility: ACCPAC ERP

Suede Blue	Suede Green	Suede Burgundy	Suede Tan	Banker Cyan
------------	-------------	----------------	-----------	-------------

W13021

Copies	250	500	1000	2000
1	\$173.07	\$217.69	\$322.30	\$506.92
2	\$265.38	\$336.15	\$571.53	\$830.76

Please call for special pricing on larger quantities.

E Standard Laser Cheque WL9037

Size: 8 1/2" x 11"
Copies: 1 copy
Background: Suede Collection and Banker Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
776 Single Window
Also Available: WSL9037 — Basic Security call for details
WHS9037 — High Security call for details
Compatibility: PC Law

Suede Blue	Suede Green	Suede Burgundy	Suede Tan	Banker Cyan
------------	-------------	----------------	-----------	-------------

WL9037

Copies	250	500	1000	2000
1	\$173.07	\$217.69	\$322.30	\$506.92

Please call for special pricing on larger quantities.

F Standard Laser Cheque WL15001

Size: 8 1/2" x 11"
Copies: 1 copy
Background: Suede Blue and Banker Cyan
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
776 Single Window
Also Available: WSL1501 — Basic Security call for details
Compatibility: PC Law

Suede Blue	Banker Cyan
------------	-------------

WL15001

Copies	250	500	1000	2000
1	\$173.07	\$217.69	\$322.30	\$506.92

Please call for special pricing on larger quantities.



Cheque Fraud Protection

Product	250	500	1000	2000
4444	\$8.08	\$16.15	\$32.31	\$64.62

Please call for special pricing on larger quantities.

Custom Solutions®

Boost your company image

Make a great professional impression with every transaction. Simply add your logo, company colours and more to all your cheques. See pages 38-39 to learn more.

Give us a call
for a QUOTE!

High Security, Basic Security and Standard One-to-a-Page Cheques

A High Security One-to-a-Page Cheque
WHS438

Size: 11" x 3 1/4"
Copies: 1 copy
Background: Blue
Imprint: Black
Numbering: Please Specify
Envelope: C740 Confidential #10
Use with: W4438 Black vinyl 3-ring binder



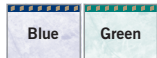
WHS438

Copy	200	400	600	800
1	\$141.53	\$184.62	\$228.46	\$270.77

Please call for special pricing on larger quantities.

B Basic Security One-to-a-Page Cheque
WSS438

Size: 11" x 3 1/4"
Copies: 1 copy
Background: Blue or Green
Imprint: Black
Numbering: Please Specify
Envelope: C740 Confidential #10
Use with: W4438 Black vinyl 3-ring binder



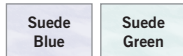
WSS438

Copy	200	400	600	800
1	\$121.53	\$15158.46	\$196.92	\$234.61

Please call for special pricing on larger quantities.

C Standard One-to-a-Page Cheque
W438

Size: 11" x 3 1/4"
Copies: 1 copy
Background: Suede — Blue or Green
Imprint: Black
Envelope: C740 Confidential #10
Use with: W4438 Black vinyl 3-ring binder



W438

Copy	200	400	600	800
1	\$108.46	\$128.46	\$15151.53	\$173.07

Please call for special pricing on larger quantities.



Cheque Fraud Protection

Product	200	400	600	800
4444	\$6.46	\$12.92	\$19.38	\$25.85

Please call for special pricing on larger quantities.

A



Cheque images are subject to change as we continue to enhance our manufacturing and security technologies.

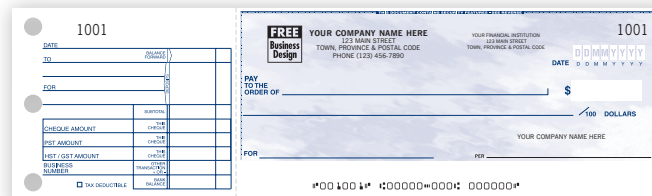
B



Cheque Fraud Protection

Don't let fraud impact your business
 productivity and cash flow.
 See page 5.

C

Guaranteed Compatible
Confidential Envelopes!C740
No Window

Save addressing time with our envelopes. They are
 guaranteed to work with your cheques.
 See pages 18 & 19.

Keep manual cheques neat and organized! Choose the perfect compatible binder!

D Manual Cheque Binder

4437 — Black \$31.88

Size: 12" x 7 1/8" closed
 Binder holds Two-to-a-Page, 1-copy cheques

44372 — Blue (not shown) \$31.25

Size: 12" x 7 1/8" closed
 Binder holds Two-to-a-Page, 2-copy cheques

E Portable Cheque Binder

4438 \$27.50

Size: 12" x 4" closed
 Black binder holds One-to-a-Page, 1-copy cheques

D

E



F High Security Two-to-a-Page Cheque WHS437

Size: 11" x 6 1/2"
Copies: 1 or 2 copies
Background: Blue, Green or Burgundy
Imprint: Black
Numbering: Please Specify
Envelope: C740 Confidential #10
Use with: W4437 Black vinyl 3-ring binder
 for 1-copy cheques, see page 12 for pricing
 W44372 Blue vinyl 3-ring binder
 for 2-copy cheques, see page 12 for pricing



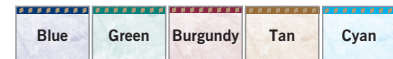
WHS437

Copies	200	400	600	800
1	\$141.53	\$184.62	\$228.46	\$270.77
2	\$165.38	\$204.62	\$248.46	\$301.54

Please call for special pricing on larger quantities.

G Basic Security Two-to-a-Page Cheque WSS437

Size: 11" x 6 1/2"
Copies: 1 or 2 copies
Background: Blue, Green, Burgundy, Tan or Cyan
Imprint: Black
Numbering: Please Specify
Envelope: C740 Confidential #10
Use with: W4437 Black vinyl 3-ring binder
 for 1-copy cheques, see page 12 for pricing
 W44372 Blue vinyl 3-ring binder
 for 2-copy cheques, see page 12 for pricing



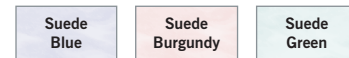
WSS437

Copies	200	400	600	800
1	\$121.53	\$158.46	\$196.92	\$234.61
2	\$139.23	\$176.15	\$213.07	\$259.23

Please call for special pricing on larger quantities.

H-I Standard Two-to-a-Page Cheque W437, W440

Size: 11" x 6 1/2"
Copies: 1 or 2 copies
Background: Suede — Blue, Burgundy or Green
Imprint: Black
Numbering: Please Specify
Envelopes: C740 Confidential #10 for W437
 774 Double Window for W440
Use with: W4437 Black vinyl 3-ring binder
 for 1-copy cheques, see page 12 for pricing
 W44372 Blue vinyl 3-ring binder
 for 2-copy cheques, see page 12 for pricing



W437, W440

Copies	200	400	600	800
1	\$108.46	\$128.46	\$151.53	\$173.07
2	\$125.38	\$145.38	\$168.46	\$193.84

Please call for special pricing on larger quantities.



Cheque Fraud Protection

Product	200	400	600	800
4444	\$6.46	\$12.92	\$19.38	\$25.85

Please call for special pricing on larger quantities.

F

G

Starter Kits
available:
Call for details

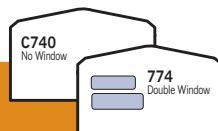
H

W437

W440

Guaranteed Compatible Confidential Envelopes!

Save addressing time with our envelopes. They are guaranteed to work with your cheques. See pages 18 & 19.



Personal Cheques and Deposit Slips

Stylish Cheques that Make a Statement.

Get the quality and detail you love with personal cheques.

A

B

A Festoon Personal Cheque
XFESTON

Size: 6¹³/₁₆" x 2³/₄"
Copies: 1 copy
Background: Feston Design
Imprint: Black
Cheques per book: 40
Numbering: Up to 999 only

XFESTON

Copy	40 (1 book)	80 (2 books)	160 (4 books)	320 (8 books)
1	\$19.23	\$33.07	\$45.38	\$86.15
2	\$28.46	\$40.00	\$54.61	\$102.30

Please call for special pricing on larger quantities.

B Skipper Personal Cheque
XSKIPER

Size: 6¹³/₁₆" x 2³/₄"
Copies: 1 copy
Background: Skipper Design
Imprint: Black
Cheques per book: 40
Numbering: Up to 999 only

XSKIPER

Copy	40 (1 book)	80 (2 books)	160 (4 books)	320 (8 books)
1	\$19.23	\$33.07	\$45.38	\$86.15
2	\$28.46	\$40.00	\$54.61	\$102.30

Please call for special pricing on larger quantities.

C Deposit Slip Book
488

Size: 7⁷/₈" x 3³/₈"
Copies: 3 copies
Background: Suede Green
Imprint: Black
Forms per book: 25 slips

Specially formatted for RBC Bank: This smaller size format adheres to RBC Bank standards

488

Copies	200 (8 books)	300 (12 books)	500 (20 books)
3	\$62.30	\$83.07	\$121.53

Please call for special pricing on larger quantities.

D Laser 11" Deposit Slip
L9210

Size: 8¹/₂" x 11"
Compatibility: QuickBooks® Pro, Quicken® XG

L9210

Copy	250	500	1000	2000
1	\$118.46	\$223.07	\$343.84	\$538.46

Please call for special pricing on larger quantities.

E Deposit Slip Book
487

Size: 6¹³/₁₆" x 7"
Copies: 2 or 3 copies
Background: Suede Green
Imprint: Black
Forms per book: 50 slips (2 copies)
 50 slips (3 copies)

487

Copies	200 (4 books)	300 (6 books)	500 (10 books)
2	\$56.15	\$77.69	\$113.07
3	\$62.30	\$83.07	\$121.53

Please call for special pricing on larger quantities.

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C

Don't see what
you need?
Call us!

D

E



G



I



H

Gold-level Seal provides the highest degree of security and anti-tampering protection

Pre-Inked Stamp

YOUR COMPANY NAME HERE
123 MAIN STREET
YOUR TOWN, PROVINCE, POSTAL CODE
PHONE (123) 456-7890



K



L



J

Don't become a statistic!
Cheque fraud costs billions of dollars each year.

M Privacy Stamp

102182C 2 3/8" x 7/8"

\$18.12

This self-inking stamp is designed to mask sensitive information on documents. Also fantastic to use before faxing or making copies of documents to share with others. Simple alternative to shredding documents. Not recommended for glossy surfaces. Black ink.

M



F Single-Pocket Deposit Bag

53853C

100 pre-numbered bags for \$59.37

All-clear, #4 recyclable plastic bag features a single pocket. Easy-to-understand pictorial instructions increase deposit accuracy and reduce banking transaction fees. Use the receipt from the release liner for convenient tracking and deposit identification.

Size: 10" x 15"
Colour: Clear

G Dual-Pocket Deposit Bag

53858C

100 pre-numbered bags for \$59.37

Clear and opaque, #4 recyclable plastic bag features dual pockets keeping cash and cheques separate. Easy-to-understand pictorial instructions increase deposit accuracy and reduce banking transaction fees. Use the receipt from the release liner for convenient tracking and deposit identification.

Size: 9 1/2" x 15"
Colour: Clear Front, Blue Opaque Back

H Single-Pocket Deposit Bag

414

100 pre-numbered bags for \$42.50

Opaque, #4 recyclable plastic bag features a single pocket. Easy-to-understand pictorial instructions increase deposit accuracy and reduce banking transaction fees. Use the receipt from the release liner for convenient tracking and deposit identification.

Size: 9" x 12"
Colour: Opaque

I Single-Pocket Deposit Bag

53849C

100 pre-numbered bags for \$36.87

All-clear, #4 recyclable plastic bag features a single pocket. Easy-to-understand pictorial instructions increase deposit accuracy and reduce banking transaction fees. Use the receipt from the release liner for convenient tracking and deposit identification.

Size: 9" x 12"
Colour: Clear

J Pre-Inked Stamps

Stamp Imprint: Black, red, blue, or green. Customize your message. Easy-grip handle and adjustable ink flow are just a few conveniences of this particular style. Up to 25,000 impressions.

PRE-INKED

Product	Size	Price
3400	small (3 lines) 1 5/8" x 5/8"	\$43.84
3401	medium (4 lines) 2 1/2" x 5/8"	\$47.69
3402	large (7 lines) 2 7/8" x 1 1/4"	\$50.76

Please call for special pricing on larger quantities.

K Self-Inking Stamps

Stamp Imprint: Black, red or blue (small and large black ink only). Perfect for quick, repetitive use. Up to 5,000 impressions.

SELF-INKING

Product	Size	Price
8844S	small (4 lines) 2 1/8" x 1 1/2"	\$43.84
8844M	medium (5 lines) 2 1/4" x 7/8"	\$45.38
8844L	large (6 lines) 2 3/4" x 1 1/4"	\$49.23

Please call for special pricing on larger quantities. The stamp size determines the available number of lines and the ability to print a logo. Call for details.

L Self-Inking Endorsement Stamp

102170C 2 1/4" x 7/8"

\$43.84

Stamp Imprint: Black. Customize your message for quick and accurate deposits. Up to 5,000 impressions. Layout A: 5 lines with "For Deposit Only" preprinted. Layout B: 6 lines available to customize your message.

High Security Laser Cheques

QUICKBOOKS PRO • QUICKEN XG • NEWVIEWS

A High Security Laser Cheque WHS9209

Size: 8 1/2" x 11"
Copies: 1 or 2 copies
Background: Blue, Green or Burgundy
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
 779 Single Window
Also available: WSS9209 — see page 8
 W9209 — see page 8
Compatibility: All packages listed above



WHS9209

Copies	250	500	1000	2000
1	\$226.92	\$299.23	\$460.76	\$765.38
2	\$330.00	\$432.30	\$756.92	\$1140.76

Please call for special pricing on larger quantities.

SECURED BY EZSHIELD Cheque Fraud Protection				
Product	250	500	1000	2000
4444	\$8.08	\$16.15	\$32.31	\$64.42

Please call for special pricing on larger quantities.

B High Security 3-To-A-Page Laser Cheque WHS9011

Size: 8 1/2" x 11"
Copies: 1 copy
Background: Blue
Imprint: Black
Numbering: Please Specify
Envelopes: 775 Double Window
 779 Single Window
Also available: WSS9011 — Basic Security; call for details
 W9011 — Standard; call for details
Compatibility: All packages listed above



WHS9011

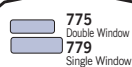
Copy	150	300	600	750
1	\$185.38	\$202.31	\$299.23	\$353.07

Please call for special pricing on larger quantities.

SECURED BY EZSHIELD Cheque Fraud Protection				
Product	150	300	600	750
4444	\$4.85	\$9.69	\$19.38	\$24.23

Please call for special pricing on larger quantities.

**Guaranteed Compatible
Confidential Envelopes!**



Save addressing time with our window envelopes.
 They are guaranteed to work with your cheques.
 See pages 18 & 19.

Custom Solutions®

Make an impression with every transaction

*With the addition of your logo, company colours and more, your cheques become an eye-catching way to promote your brand.
 See pages 38-39 to learn more.*

A



B



Cheque images are subject to change as we continue to enhance our manufacturing and security technologies.

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**Give us a call
for a QUOTE!**

C

<div style="border: 1px solid black; padding: 2px; width: 60px; margin-bottom: 10px;"> FREE Business Design </div>	<p>YOUR COMPANY NAME HERE</p> <p>123 MAIN STREET TOWN, PROVINCE & POSTAL CODE PHONE (123) 456-7890</p>	<p>1001</p> <p><small>YOUR FINANCIAL INSTITUTION 123 MAIN STREET TOWN, PROVINCE & POSTAL CODE</small></p>
<p>PAY</p> <p>TO THE ORDER OF</p>	<p>YOUR COMPANY NAME HERE</p>	
<p> *00 100 1* *00000=000: 000000* ----- </p>		
<p>YOUR COMPANY NAME HERE</p>	<p>CHEQUE</p> <p>1001</p>	

C Standard Laser Cheque
W9085

Size:	8 1/2" x 11"
Copies:	1 or 2 copies
Background:	Suede Collection and Banker Cyan
Imprint:	Black
Numbering:	Please Specify
Envelopes:	775 Double Window — see page 19 776 Single Window — see page 19 W9025 call for details
Continuous:	
Compatibility:	Sage
Also Available:	WHS9085, WSS9085 — see page 9

Suede Blue	Suede Green	Suede Burgundy	Suede Tan	Banker Cyan
------------	-------------	----------------	-----------	-------------

W9085

Copies	250	500	1000	2000
1	\$173.07	\$217.69	\$322.30	\$506.92
2	\$265.38	\$336.15	\$571.53	\$830.76

Please call for special pricing on larger quantities.



Cheque Fraud Protection

Product	250	500	1000	2000
4444	\$8.08	\$16.15	\$32.31	\$64.62

Please call for special pricing on larger quantities.

D Laser 11" Statement 6552

Size:	8 1/2" x 11"
Copies:	1 copy
Background:	Watermark — Blue, Burgundy or Green
Imprint:	Black
Envelopes:	6480 Double Window 6479 Single Window
Compatibility:	Sage
Also Available:	6471 — Laser 7" call for details

Watermark
Blue Watermark
Burgundy Watermark
Green

6552

Copies	250	500	1000	2000
1	\$191.53	\$213.07	\$328.46	\$513.07

Please call for special pricing on larger quantities.

E Laser 11" Invoice
6551

Size:	8 1/2" x 11"
Copies:	1, 2 or 3 copies
Background:	Watermark — Blue, Burgundy or Green
Imprint:	Black
Numbering:	Please Specify
Envelopes:	6480 Double Window 6479 Single Window 6491 call for details
Continuous:	
Compatibility:	Sage
Also Available:	6461 — Laser 7" call for details

Watermark
Blue

6551

Copies	250	500	1000	2000
1	\$186.15	\$206.15	\$318.46	\$499.23
2	\$267.69	\$360.76	\$555.38	\$880.00
3	\$320.00	\$480.76	\$766.92	\$1047.69

Please call for special pricing on larger quantities.

Compatible Envelopes

Product	250	500	1000	2000
6480	\$51.87	\$83.12	\$132.50	\$215.62
6479	\$60.76	\$96.15	\$155.38	\$250.76

Please call for special pricing on larger quantities.

D

A collage of business forms. The top left shows a 'FREE Business Design' invoice header with a wood-grain background. The top center is a 'STATEMENT' form with a light blue background and a wood-grain pattern. The top right is a blank '1001' form with a wood-grain background. The bottom left is an orange call-to-action box with white text. The bottom center is a 'FREE Business Design' invoice form with a wood-grain background. The bottom right is a blank '1001' form with a wood-grain background.

Available in Laser 7"
Statement – 6471
Call for details

E

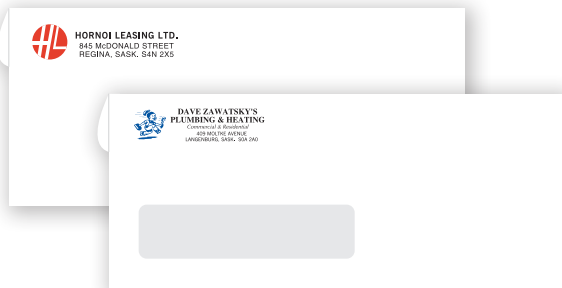
[illegible]

Available in Laser 7"
Invoice – 6461
Call for details

Kraft Mailing, Standard and Return Envelopes

Standard Envelopes

740



741

Kraft & White Mailing Envelopes

795



**CUSTOMIZE
This Product!**

See pages 38-39

793

Envelope Enhancements



Logos

Create instant recognition.
Use your own logo or use
one of our standard logos.

Special Callouts

"Invoice Enclosed"
or "Open Immediately"

Add any message:

- Return Service Requested
- Bill Enclosed
- Use your own message

Additional fees may apply. Call for details.

Return Payment Envelopes

710



769

Kraft Mailing Envelopes

Product	Seal Type	Size	250	500	1000	2000
793 White Kraft	Gum	9" x 12"	\$200.00	\$281.53	\$446.15	\$768.46
794 Natural Brown Kraft	Gum	9 1/2" x 5 3/4"	\$94.61	\$155.38	\$256.92	\$485.38
795 Natural Brown Kraft	Gum	9" x 12"	\$187.69	\$259.23	\$399.23	\$685.38

Standard Envelopes

Product	Seal Type	Size	250	500	1000	2000
741 #10 Single Window	Gum	9 1/2" x 4 1/8"	\$87.69	\$116.92	\$186.15	\$304.61
763 #10 Single Window	Self Seal	9 1/2" x 4 1/8"	\$73.07	\$96.15	\$145.38	\$269.23
740 #10 No Window	Gum	9 1/2" x 4 1/8"	\$81.53	\$106.92	\$169.23	\$276.15
762 #10 No Window	Self Seal	9 1/2" x 4 1/8"	\$79.23	\$104.61	\$167.69	\$276.15
730 #9 No Window	Gum	9" x 4"	\$67.69	\$96.15	\$146.92	\$243.84
721 #8 Single Window	Gum	6 1/2" x 3 5/8"	\$69.23	\$87.69	\$135.38	\$226.92
720 #8 No Window	Gum	6 1/2" x 3 5/8"	\$62.30	\$90.00	\$135.38	\$225.38

Return Payment Envelopes

Product	Seal Type	Size	250	500	1000	2000
710 No Window	Gum	6" x 3 9/16"	\$62.30	\$90.00	\$135.38	\$225.38
769 No Window	Gum	8 3/4" x 3 3/4"	\$76.15	\$100.00	\$157.69	\$259.23

Not all images shown. Please call for special pricing on larger quantities.



**FREE
Business Design!**
See page 41.

Confidential Cheque Envelopes



Computer Form-Compatible Envelopes

FREE Envelope Ink Colours

Black	Reflex Blue	Brown 175	Red 185
Navy Blue 281	Hunter Green 348	Green 347	Gray 423
Tan 465	Burgundy 1945	Teal 3272	



Confidential Cheque Envelopes

Product	Seal Type	Size	250	500	1000	2000
C730 #9 No Window	Gum	9" x 4"	\$66.15	\$96.15	\$155.38	\$259.23
C731 #9 Single Window	Gum	9" x 4"	\$84.61	\$100.00	\$157.69	\$280.76
C740 #10 No Window	Gum	9 1/2" x 4 1/8"	\$88.46	\$116.92	\$185.38	\$302.30
712 #10 No Window	Self Seal	9 1/2" x 4 1/8"	\$143.84	\$159.23	\$213.07	\$348.46
C741 #10 Single Window	Gum	9 1/2" x 4 1/8"	\$83.07	\$106.92	\$167.69	\$297.69
713 #10 Single Window	Self Seal	9 1/2" x 4 1/8"	\$137.69	\$155.38	\$217.69	\$326.92
774* Double Window	Gum	7 1/2" x 3 1/2"	\$49.37	\$80.00	\$126.25	\$206.25
775* Double Window	Gum	8 3/4" x 3 3/4"	\$49.37	\$80.00	\$126.25	\$206.25
775SS* Double Window	Self Seal	8 3/4" x 3 3/4"	\$68.75	\$110.62	\$176.87	\$291.87
776 Single Window	Gum	8 3/4" x 3 3/4"	\$79.23	\$125.38	\$196.15	\$316.92
779 Single Window	Gum	8 5/8" x 3 5/8"	\$60.76	\$96.15	\$155.38	\$252.30
92663* Double Window	Self Seal	8 5/8" x 3 5/8"	\$74.37	\$89.37	\$141.87	\$250.00
92500* Double Window	Self Seal	8 5/8" x 3 5/8"	\$74.37	\$89.37	\$141.87	\$250.00

Computer Form-Compatible Envelopes

Product	Seal Type	Size	250	500	1000	2000
6479 Single Window	Gum	9" x 4 1/8"	\$60.76	\$96.15	\$155.38	\$250.76
6482 Single Window	Gum	9" x 4 1/8"	\$60.76	\$96.15	\$155.38	\$250.76
6480* Double Window	Gum	9" x 4 1/8"	\$51.87	\$83.12	\$132.50	\$215.62
6481* Double Window	Gum	9" x 4 1/8"	\$49.37	\$80.00	\$126.25	\$206.25

Confidential Manual Form-Compatible Envelopes

Product	Seal Type	Size	250	500	1000	2000
C771* Double Window	Gum	9" x 4 1/8"	\$50.62	\$81.25	\$128.12	\$183.12
C740 #10 No Window	Gum	9 1/2" x 4 1/8"	\$88.46	\$116.92	\$185.38	\$302.30
C741 #10 Single Window	Gum	9 1/2" x 4 1/8"	\$83.07	\$106.92	\$167.69	\$297.69

Manual Form-Compatible Envelopes

Product	Seal Type	Size	250	500	1000	2000
771* Double Window	Gum	9" x 4 1/8"	\$49.37	\$80.00	\$126.25	\$206.25
772* Double Window	Gum	6 3/4" x 3 3/4"	\$48.12	\$74.37	\$112.50	\$183.12

Not all images shown. Please call for special pricing on larger quantities.
*Imprinting not available.

Custom Solutions®

The perfect companion for your custom cheques and forms.

Make sure your envelopes look every bit as professional as your custom cheques and forms. Order matching custom envelopes with your logo displayed in eye-catching colours. See pages 38-39 to learn more.

Give us a call
for a QUOTE!

53

Watermark
Blue

53

Please call for special pricing on larger quantities.

118

Watermark
Blue

118

Please call for special pricing on larger quantities.

127

**Watermark
Blue**

127

Please call for special pricing on larger quantities.

8053

Watermark
Blue

8053

Please call for special pricing on larger quantities.

A

[illegible]

**Need something
different?**
Call us for a free
custom quote.

B

<div style="display: inline-block; border: 2px solid black; padding: 5px; background-color: white;"> <h1 style="margin: 0;">PROPOSAL</h1> </div> <div style="display: inline-block; vertical-align: middle; margin-left: 20px;"> Page No. of Pages </div>			
<div style="border: 1px solid black; padding: 5px; display: inline-block; text-align: center;"> FREE Business Design </div>		YOUR COMPANY NAME HERE 123 MAIN STREET YOUR TOWN, PROVINCE, POSTAL CODE PHONE (123) 456-7890	
SUBMITTED TO:	ESTIMATE:	DATE:	
OTHER:	ADDRESS:	SIGNATURE:	
CITY:	PROJECT CODE:	SUB-CODES:	PROJECT NAME:
CONTACT:	DATE OF PAYOUT:	AND TELEPHONE:	

We hereby submit specifications and estimates for:

We Propose hereby to furnish material and labour - complete in accordance with above specification, for the sum of:

Return \$ _____

Payment to be made as follows:

All material is guaranteed to be as specified. **All work** to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from above specifications making extra costs will be assessed only upon written orders, and all increase in value charge over and above the estimate. All payments contingent upon timely delivery of items required by the client. Owner to carry the responsibility and necessary insurance. Our workers are fully covered by the applicable workers' safety and insurance programs.

Authorized Signatory

Note: This proposal may be withdrawn by or not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and we hereby accept the same authorized to do the work as specified. Payment will be made as indicated above.

Date of Acceptance: _____

Signature

Signature

C

[illegible]

D

YOUR COMPANY NAME HERE

22 MAIN STREET
TOWN, PROVINCE & POSTAL CODE
PHONE (123) 456-7890

DELIVERY SLIP

1001

SOLD TO

SHIP TO

CITY

CLEAR

CUSTOMER ORDER NO.

DATE SHIPPED

SHIPPED VIA

OUR NUMBER

QTY. ORDERED

QTY. SHIPPED

BACK ORDERED

DESCRIPTION/STOCK NUMBER

UNIT PRICE

TOTAL PRICE

NO. CARTONS

TOTAL WEIGHT

ORDER COMPLETE

BALANCE TOTAL/LOW

PAID

CIG

C.D.

RECEIVED IN GOOD ORDER

THANK YOU

E

F

G

Н

106

Watermark
Blue

**Watermark
Blue**

**Watermark
Green**

**Watermark
Blue**

Watermark
Blue

**Watermark
Burgundy**

Please call for special pricing on larger quantities.

Sales and Invoice Books

A Large Sales Book

55

Size: 5 $\frac{1}{2}$ " x 8 $\frac{1}{2}$ "
Copies: 2 or 3 copies
Background: Watermark — Blue, Burgundy or Green
Imprint: Black
Numbering: Please Specify
Forms per book: 50

Watermark
Blue

Watermark
Burgundy

Watermark
Green

55

Copies 300 (6 books) 600 (12 books) 1200 (24 books)

2	\$194.61	\$242.30	\$438.46
3	\$225.38	\$313.07	\$610.76

Please call for special pricing on larger quantities.

B Compact Sales Book

50

Size: 3 $\frac{3}{4}$ " x 5 $\frac{1}{8}$ "
Copies: 2 or 3 copies
Background: Watermark — Blue, Burgundy or Green
Imprint: Black
Numbering: Please Specify
Forms per book: 50

Watermark
Blue

Watermark
Burgundy

Watermark
Green

50

Copies 250 (5 books) 500 (10 books) 2000 (40 books)

2	\$116.92	\$138.46	\$328.46
3	\$179.23	\$213.07	\$438.46

Please call for special pricing on larger quantities.

C Large Invoice Book

3092

Size: 8 $\frac{1}{2}$ " x 11"
Copies: 2 or 3 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Envelopes: 771 Double Window
 6482 Single Window

Forms per book: 50

Watermark
Blue

3092

Copies 250 (5 books) 500 (10 books) 1000 (20 books)

2	\$214.61	\$331.53	\$513.07
3	\$276.15	\$424.61	\$692.30

Please call for special pricing on larger quantities.

D Compact Invoice Book

3091

Size: 5 $\frac{1}{2}$ " x 8 $\frac{1}{2}$ "
Copies: 2 or 3 copies
Background: Watermark — Blue or Green
Imprint: Black
Numbering: Please Specify
Envelope: 772 Double Window
Forms per book: 50

Watermark
Blue

Watermark
Green

3091

Copies 300 (6 books) 600 (12 books) 1200 (24 books)

2	\$184.61	\$231.53	\$417.69
3	\$225.38	\$313.07	\$610.76

Please call for special pricing on larger quantities.

A

B

C

D

Receipt Books and Statements

A Receipt Book

693

Book Size: 6³/₄" x 8¹/₂"
Receipt Size: 6¹/₄" x 2²⁷/₃₂"
Copies: 2 or 3 copies
Background: Watermark — Blue, Burgundy or Green
Imprint: Black
Numbering: Please Specify
Receipts per book: 150

Watermark Blue	Watermark Burgundy	Watermark Green
-------------------	-----------------------	--------------------

693

Copies	300	600	1200
2	\$160.76	\$191.53	\$299.23
3	\$186.15	\$248.46	\$380.76

Please call for special pricing on larger quantities.

B Non-Profit Receipt Book

694

Book Size: 6³/₄" x 8¹/₂"
Receipt Size: 6¹/₄" x 2²⁷/₃₂"
Copies: 2 or 3 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Receipts per book: 150

Watermark Blue

694

Copies	300	600	1200
2	\$160.76	\$191.53	\$299.23
3	\$186.15	\$248.46	\$380.76

Please call for special pricing on larger quantities.

C Pocket-sized Receipt Book

691

Book Size: 6³/₄" x 2⁵/₁₆"
Receipt Size: 6¹/₄" x 2⁵/₁₆"
Copies: 2 copies
Background: Watermark — Blue, Burgundy or Green
Imprint: Black
Numbering: Please Specify
Receipts per book: 50

Watermark Blue	Watermark Burgundy	Watermark Green
-------------------	-----------------------	--------------------

691

Copies	300	600	1200
2	\$160.76	\$191.53	\$299.23

Please call for special pricing on larger quantities.

D Account Statement

96

Book Size: 5²/₃" x 8¹/₂"
Copies: 2 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Envelopes: 772 Double Window
 710 No Window

Watermark Blue

96

Copies	250	500	1000
2	\$172.30	\$233.84	\$392.30

Please call for special pricing on larger quantities.

A

B

C

D

E

E Detailed Account Statement

100

Book Size: 5²/₃" x 8¹/₂"
Copies: 2 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Envelopes: 772 Double Window
 710 No Window

Watermark Blue

100

Copies	250	500	1000
2	\$172.30	\$233.84	\$392.30

Please call for special pricing on larger quantities.

F Large Purchase Order Book

87

Size: 8 1/2" x 11"
Copies: 3 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Envelopes: 771 Double Window
 6482 Single Window

Forms per book: 50

Watermark
Blue

87

Copies 250 (5 books) 500 (10 books) 1000 (20 books)
 3 \$276.15 \$424.61 \$692.30

Please call for special pricing on larger quantities.

G Compact Purchase Order Book

88

Size: 5 1/2" x 8 1/2"
Copies: 2 or 3 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Envelopes: 772 Double Window
Forms per book: 50

Watermark
Blue

88

Copies 300 (6 books) 600 (12 books) 1200 (24 books)
 2 \$184.61 \$231.53 \$417.69
 3 \$225.38 \$313.07 \$610.76

Please call for special pricing on larger quantities.

H Large Purchase Order

92

Size: 8 1/2" x 11"
Copies: 2 or 3 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Envelopes: 771 Double Window
 6482 Single Window

Watermark
Blue

92

Copies 250 500 1000 2000
 2 \$214.61 \$320.00 \$476.92 \$780.00
 3 \$269.23 \$406.15 \$631.53 \$1110.00

Please call for special pricing on larger quantities.

I Compact Purchase Order

91

Book Size: 8 1/2" x 7"
Copies: 2 or 3 copies
Background: Watermark — Blue or Green
 3-part available in Blue only
Imprint: Black
Numbering: Please Specify
Envelopes: 771 Double Window
 6482 Single Window

Watermark
Blue

Watermark
Green

91

Copies 250 500 1000
 2 \$169.23 \$259.23 \$399.23
 3 \$214.61 \$313.07 \$480.76

Please call for special pricing on larger quantities.

F

G

H

I

Need something
different?
Call us for a free
custom quote.

Products designed for your specific business.

Not all products are featured in this catalogue. Don't see what you need? Give us a call!

Retail

Easy Tags	Gift Certificates	Register Forms
Floral Delivery Labels	Hotel Forms	Floral, Jeweller
Florist Forms	Lay-Away Systems	Repair Tags
Frequent Buyer Cards	Loyalty Cards	Restaurant Forms
Guest Registration	Pricing Guns	Sale Tags & Labels
Gift Price Tags	Price Tags	Sales Books
	Receipt Books	



Automotive / Trucking

Auto Repair Forms	Service Labels	Inspection Reports
Estimates	Repair Invoices	A8A Canada Customs
Floor Mats	Repair Orders	Bar Code Labels
Job Invoices	Service Orders	A8A Canada Customs Forms
Key Tags	Towing Books	PARS Labels
Marine Sales/Service	Work Order Racks	PAPS U.S. Bar Code Labels
Sales Slips	Work Orders	
Service Books	Daily Vehicle	



Contractor

Change Orders	Portable Desks	Service Orders
Estimates	Pricing Sheets	Time Cards
Job Work Orders	Proposals	Work Order Invoices
Material & Labour Records	Quotations	



Service & Repair

Easy Tags	Jewellery Repair	Job Invoices
Jewellery Repair Forms	Tags & Envelopes	Service Orders
	Work Order/Invoices	



A

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE
PHONE (123) 456-7890

1001

DELIVER TO

YOUR COMPANY NAME HERE

A Floral Sales Order with Delivery Slip 2756

Size: 5 1/2" x 8 1/2"
Copies: 3 copies
Background: Watermark — Green
Imprint: Black
Numbering: Please Specify
Envelope: 772 Double Window

Watermark
Green

2756

Copies	250	500	1000
3	\$183.07	\$269.23	\$420.00

Please call for special pricing on larger quantities.

B Floral Register Form 672

Size: 5 1/2" x 8 1/2"
Copies: 2 or 3 copies
Background: Watermark — Green
Imprint: Black
Numbering: Please Specify
Use with: 927 Portable Register, see page 23
 925 Portable Register, see page 23

Watermark
Green

672

Copies	250	500	1000
2	\$191.53	\$250.76	\$362.30
3	\$228.46	\$304.61	\$476.92

Please call for special pricing on larger quantities.

C Lay-Away System

Accurately detail terms and payments so there's no guess work when customer pays the balance. Retain duplicate copy for your records. Detachable ID tag goes on merchandise.

147

Size: 4 1/4" x 11"
Copies: 2 copies
Material: Last copy is manila 10-pt. card stock
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Includes: Plastic-covered wire fasteners

Watermark
Blue

147

Copies	500	1000	2000
2	\$263.84	\$396.15	\$634.61

Please call for special pricing on larger quantities.

D Jewellery Repair Envelope

Detachable security ticket. Two strips of resealable adhesive on back: First strip for store closure; second for repair house closure.

766

Size: 4 1/4" x 8 1/2"
Copies: 2 copies
Material: Last copy is white 48# card stock
Background: Burgundy
Imprint: Black
Numbering: Please Specify

766

Copies	250	500	1000
2	\$220.00	\$335.38	\$573.84

Please call for special pricing on larger quantities.

See pages 20-23 for sales slips and invoice books.

C

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE
PHONE (123) 456-7890

1001

LAY-AWAY

1001

THANK YOU

D

COMPANY NAME 1001

☐ RING ☐ JEWELLERY ☐ WATCH ☐ OTHER

DATE RECEIVED DATE PROMISED DEPOSIT CHARGE

WE ARE NOT RESPONSIBLE FOR MERCHANDISE COVERED BY THIS CLAIM CHECK AFTER 60 DAYS.
 ACCEPTANCE OF THIS RECEIPT INDICATES CUSTOMER APPROVAL OF DESCRIPTION
 CHARGES AND INSTRUCTIONS RECORDED ON BACK.
 PLEASE PRESENT THIS CHECK TO CLAIM ARTICLE.

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

1001

☐ REPAIR
☐ ESTIMATE
☐ APPRAISAL

DATE RECEIVED DATE PROMISED SALESPERSON NO.

NAME ADDRESS ARTICLE

CITY PROV CODE

HOME PHONE WORK PHONE

INSTRUCTIONS

SUBTOTAL
HST/GST
PST
TOTAL CHARGES
DATE PICKED UP
CUSTOMER'S SIGNATURE BALANCE

1001

LAY-AWAY

Make it easy for customers to call you
See page 37.

A Guest Registration Card

520

Size: 8 1/2" x 4 1/4"
Copies: 1 copy
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Back of form has Miscellaneous Charges Summary
Option A Check-out time is _____.
 Guests desiring to occupy the room later will make arrangements at the office. Guests staying over please notify the office.
Option B Check-out time is _____.
 The person registering is responsible for all damages caused to room, furnishings and fixtures.

Watermark
Blue

520

Copy	250	500	1000
1	\$174.61	\$179.23	\$231.53

Please call for special pricing on larger quantities.

B Guest Registration Form

521

Size: 4 1/4" x 7"
Copies: 2 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Back of form has Miscellaneous Charges Summary (see image)
Option A Check-out time is _____.
 Guests desiring to occupy the room later will make arrangements at the office. Guests staying over please notify the office.
Option B Check-out time is _____.
 The person registering is responsible for all damages caused to room, furnishings and fixtures.

Watermark
Blue

521

Copies	250	500	1000
2	\$200.00	\$213.07	\$314.61

Please call for special pricing on larger quantities.

C Camping Permit Mirror Tag

Contains terms and conditions which are agreed to by camper's signature. Last copy is punched so that it can be hung from the rear view mirror inside the vehicle.

PCA301

Size: 9 1/2" x 4 1/4"
Copies: 2 or 3 copies
Material: Last copy is manila card stock
Imprint: Black
Numbering: Please Specify

PCA301

Copies	250	500	1000
2	\$187.69	\$263.84	\$369.23
3	\$216.92	\$290.76	\$409.23

Please call for special pricing on larger quantities.

A

B

CUSTOMIZE
This Product!

See pages 38-39

back

C

Logos
get you
noticed.

S817



S143



S15



S148

Pick a FREE Business Design!
Hundreds to choose from (See page 41)

D

D Large Quick Check

These guest checks are great for parties of all sizes. You'll have space for server, table number, order detail and more. Can be used to ring in to most cash registers. Use detachable stub as a customer receipt. Ledger card lists drinks and customer comments on the back.

2506

Size: 4 5/8" x 9 1/8"
Receipt Stub Size: 4 5/8" x 1 1/2"
Copies: 2 copies
Background: Burgundy
Material: Last copy is white card stock
Imprint: Black
Numbering: Please Specify

2506

Copies	3000	6000	9000
2	\$462.30	\$820.76	\$1128.46

Please call for special pricing on larger quantities.

E-F Full Meal Check

Use with electronic cash register or hand write.

2503A Contemporary Burgundy
2503C Vineyard Green

Size: 4 1/4" x 7 1/2"
Receipt Stub Size: 4 1/4" x 1 1/2"
Copies: 2 copies
Material: Last copy is white card stock
Imprint: Black
Numbering: Please Specify

2503A, 2503C

Copy	2000	4000	8000
2	\$387.69	\$629.23	\$1071.53

Please call for special pricing on larger quantities.

G High Security Gift Certificate**CC5050**

Size: 6 5/8" x 3 1/2" detached
Copies: 1 copy
Imprint: Black
Numbering: Please Specify
Includes: Coordinating Envelopes
Certificates per book: 50

CC5050

Copy	300 (6 books)	600 (12 books)	900 (18 books)
1	\$348.46	\$563.84	\$713.84

Please call for special pricing on larger quantities.

H Embossed Foil Gift Certificate Collection

808 Grey with Silver Foil
838 Ivory with Gold Foil

Folded Size: 5 1/2" x 4"
Open Flat Size: 13" x 4"
Stub Size: 2"
Imprint: Black
Numbering: Please Specify
Includes: Coordinating Envelopes

808, 838

	150	300	600	1200
	\$297.69	\$406.15	\$663.07	\$1260.76

Please call for special pricing on larger quantities.

Repair Work Order, Order/Invoice and Key Tag

A Auto Repair Work Order

656

Size: 11" x 8 1/2"
Copies: 3 copies
Background: Watermark — Blue
Material: Last copy is manila card stock
Imprint: Black
Numbering: Please Specify
Also available 641 — Ontario Auto Repair Invoice

Watermark
Blue

656

Copies	125	250	500
3	\$233.84	\$299.23	\$462.30

Please call for special pricing on larger quantities.

B Large Service Order/Invoice

244

Size: 8 1/2" x 11"
Copies: 2 or 3 copies
Background: Watermark — Blue
Material: Last copy is manila card stock
Imprint: Black
Numbering: Please Specify
Envelopes 771 Double Window
 6482 Single Window

Watermark
Blue

244

Copies	250	500	1000	2000
2	\$245.38	\$375.38	\$550.00	\$980.00
3	\$299.23	\$462.30	\$699.23	\$1216.92

Please call for special pricing on larger quantities.

C Compact Repair Order/Invoice

650

Size: 8 1/2" x 7"
Copies: 2 or 3 copies
Material: Last copy is manila card stock
Imprint: Black
Numbering: Please Specify

Watermark
Blue

650

Copies	250	500	1000	2000
2	\$231.53	\$362.30	\$480.76	\$758.46
3	\$276.15	\$424.61	\$597.69	\$1147.69

Please call for special pricing on larger quantities.

D Automotive Key Tag

1158

Size: 2 1/2" x 1 1/4"
Material: Weather-resistant and tear-proof tags; made of brushed-chrome polyester film on white card stock
Imprint: Black

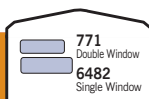
1158

	250	500	1000
	\$207.00	\$374.00	\$594.00

Please call for special pricing on larger quantities.

Guaranteed Compatible
Confidential Envelopes!

Save addressing time with our window envelopes.
 They are guaranteed to work with your cheques.
 See pages 18 & 19.



A

FREE Business Design YOUR COMPANY NAME HERE
 123 MAIN STREET
 TOWN, PROVINCE & POSTAL CODE
 PHONE (123) 456-7890

1001

DATE: _____ TIME: _____

TO: _____

FROM: _____

QUANTITY: _____ PART NO. & DESCRIPTION: _____

AMOUNT: _____

OTHER CHARGES: _____

AMOUNT: _____

TOTAL PARTS: _____

TOTAL LABOUR: _____

TOTAL GAS, OIL & GREASE: _____

SUBTOTAL: _____

HST / GST: _____

TOTAL: _____

FOR YOUR SAFETY WE RECOMMEND THE FOLLOWING: _____

PSST: _____

Ontario Auto-
Repair Invoice
Available (641)
Call for details.

B

FREE Business Design YOUR COMPANY NAME HERE
 123 MAIN STREET
 TOWN, PROVINCE & POSTAL CODE
 PHONE (123) 456-7890

SERVICE ORDER / INVOICE

1001

TO: _____

FROM: _____

QUANTITY: _____ MATERIAL: _____ PRICE: _____ AMOUNT: _____

DESCRIPTION OF WORK: _____

OTHER CHARGES: _____

AMOUNT: _____

TOTAL OTHER: _____

LABOUR: _____

HOURS: _____

RATE: _____

AMOUNT: _____

DATE COMPLETED: _____

TERMS: _____

SIGNATURE: _____

WORK ORDERED BY: _____

THANK YOU

RECORD

TOTALS: LABOUR, EXPENSES, GST, PST, TOTAL COST

SELLING PRICE

NET PROFIT

Back

C

FREE Business Design YOUR COMPANY NAME HERE
 123 MAIN STREET
 TOWN, PROVINCE & POSTAL CODE
 PHONE (123) 456-7890

1001

DATE: _____

TO: _____

FROM: _____

QUANTITY: _____ PART NO. & DESCRIPTION: _____

AMOUNT: _____

DESCRIPTION OF WORK: _____

OTHER CHARGES: _____

AMOUNT: _____

TOTAL PARTS: _____

TOTAL LABOUR: _____

TOTAL GAS, OIL & GREASE: _____

SUBTOTAL: _____

HST / GST: _____

TOTAL: _____

FOR YOUR SAFETY WE RECOMMEND THE FOLLOWING: _____

PSST: _____

THANK YOU

REPAIR ORDER



G

F

the FREE
permanent marker

MANAGE YOUR BUSINESS

A Trucking Combo Book 8091

Size: 8 1/2" x 11"
Copies: 2 copies
Background: Green
Imprint: Black
Numbering: Please Specify
Forms per book: 31
Designed specifically for the Freight Transportation Industry. Compliant with Regulation 199/07. Contains Driver's Daily Log and Vehicle Inspection Report, plus Schedule 1 and Monthly Driver's Summary.

8091

Copies	186 (6 books)	248 (8 books)	372 (12 books)
	2	\$163.84	\$218.46
		\$163.84	\$218.46

Please call for special pricing on larger quantities.

B A8A Canada Customs Bar Code Labels 8083

Size: 3" x 3/4" (5 labels per sheet)
Material: White Litho Paper
Imprint: Black
Each sheet of labels is numerically identical. Please allow 10 working days to process your order.

8083

Copies	200	400	1000
	\$87.69	\$163.84	\$380.76
	\$87.69	\$163.84	\$380.76

Please call for special pricing on larger quantities.

C PARS (Pre-Arrival Review System) Canada Customs Bar Code Labels 8081

Size: 3" x 3/4" (shipped on rolls)
Material: White Litho Paper
Imprint: Black
Each label is numerically different based on the Carrier Control Number. Please allow 10 working days to process your order.

8081

Copies	200	400	1000
	\$87.69	\$163.84	\$380.76
	\$87.69	\$163.84	\$380.76

Please call for special pricing on larger quantities.

D PAPS (Pre-Arrival Processing System) U.S. Customs Bar Code Labels 8084

Size: 3" x 1 1/4" (shipped on rolls)
Material: White Litho Paper
Imprint: Black
Each set of 2 labels is numerically identical. Please allow 10 working days to process your order.

8084

Copies	1000	2000	3000
	\$311.53	\$578.46	\$806.92
	\$311.53	\$578.46	\$806.92

Please call for special pricing on larger quantities.

Send us your
LOGO!

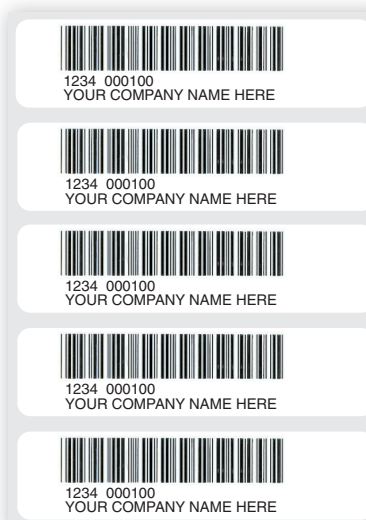
See page 43

A



Fast Turnaround!
Most products ship in
3-5 business days.

B



C



D



Size:	8 1/2" x 8 1/2"
Copies:	3 copies, all White
Background:	Watermark — Blue
Imprint:	Black
Numbering:	Please Specify
Envelopes:	730 No Window 740 No Window

Copies	250	500	1000	2000
3	\$235.38	\$335.38	\$514.61	\$820.76

Size:	8 1/2" x 11"
Copies:	3 copies
Background:	Watermark — Blue
Imprint:	Black
Numbering:	Please Specify
Envelopes:	730 No Window 740 No Window

Copies	250	500	1000	2500
3	\$269.23	\$406.15	\$631.53	\$1110.00



G448

Your business has unique needs. Your forms should meet those needs perfectly. By using customized forms, you'll maximize productivity and profitability, while reducing wasted time and mistakes. See pages 38-39 to learn how.

Proposal and Acceptance Form, Estimates, Time Card and Graph Paper Pad

A Proposal & Acceptance Form

Space to spell out job specs, itemized costs and payment schedule.

118

Size: 8 1/2" x 11"
Copies: 3 copies
Background: Watermark — Blue or Green
Imprint: Black
Envelope: 740 No Window

**Watermark
Blue**

**Watermark
Green**

118

Copies	250	500	1000
3	\$269.23	\$406.15	\$631.53

Please call for special pricing on larger quantities.

B Job Estimate

Includes plenty of room to detail project specifications and estimated costs, plus a disclaimer clearly indicating that the form only offers estimates.

215

Size: 8 1/2" x 11"
Copies: 2 copies
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Envelopes: 771 Double Window
 6482 Single Window

215

Copies	250	500	1000
2	\$220.00	\$330.00	\$489.23

Please call for special pricing on larger quantities.

C Weekly Employee Time Record Card

Handy, hard working and heavy duty, this time record tracks up to 7 weekly jobs, employee hours, overtime wages, earnings and deductions — yet fits nicely in a shirt pocket.

220

Size: 8 1/2" x 5" unfolded
Material: Durable card stock

220

Copies	250	500	1000
1	\$66.25	\$97.50	\$140.00

Please call for special pricing on larger quantities.

D Personalized Graph Paper Pad

Handy, 1/4"-square format improves proposals and other visual communications. Sketching, scaling and calculating projects are a snap. Includes place for project dates and details.

204

Size: 8 1/2" x 11"
Copies: 1
Imprint: Black
Includes: 50 per Pad

204

Copies	250	500	1000
1	\$143.84	\$170.76	\$255.38

Please call for special pricing on larger quantities.

E Contractor Job Estimate

Columns for materials, quantities, labour and subcontractors. Handles pricing, extending work, overhead and profit.

237

Size: 8 1/2" x 14" detached
Includes: 50 per Pad. 2 carbons with each book.

237

Copies	250	500	1000
1	\$123.75	\$186.88	\$284.38

Please call for special pricing on larger quantities.

B

C

E

D

**Don't Forget
The Envelopes!**

Save addressing time with our envelopes. They are guaranteed to work with your forms. See pages 18 & 19.

740
No Window

771
Double Window
6482
Single Window

F

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

SERVICE ORDER / INVOICE 1001

TO: _____

DATE OF ORDER: _____

QUANTITY MATERIAL PRICE AMOUNT DESCRIPTION OF WORK

OTHER CHARGES AMOUNT

LABOUR HOURS RATE AMOUNT

DATE COMPLETED: _____ TOTAL MATERIALS: _____

WORK ORDERED BY: _____

THANK YOU

G

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

1001

TO: _____

DATE OF ORDER: _____

QUANTITY MATERIAL PRICE AMOUNT DESCRIPTION OF WORK

OTHER CHARGES AMOUNT

LABOUR HOURS RATE AMOUNT

DATE COMPLETED: _____ TOTAL MATERIALS: _____

WORK ORDERED BY: _____

THANK YOU

H

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

JOB WORK ORDER 1001

TO: _____

DATE OF ORDER: _____

QUANTITY MATERIAL PRICE AMOUNT DESCRIPTION OF WORK

OTHER CHARGES AMOUNT

LABOUR HOURS RATE AMOUNT

DATE COMPLETED: _____ TOTAL MATERIALS: _____

WORK ORDERED BY: _____

THANK YOU

Need something different?
Call us for a free Custom Quote.

I

FREE Business Design YOUR COMPANY NAME HERE
123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE

INVOICE NO. 1001

TO: _____

DATE OF ORDER: _____

QUANTITY MATERIAL PRICE AMOUNT DESCRIPTION OF WORK

OTHER CHARGES AMOUNT

LABOUR HOURS RATE AMOUNT TOTAL MATERIAL

DATE COMPLETED: _____ TOTAL MATERIALS: _____

WORK ORDERED BY: _____

THANK YOU

F Large Service Order/Invoice

Let our Service Order/Invoice do two jobs at once, taking you from start to finish! Job cost record on back of last copy.

244

Size: 8 1/2" x 11"
Copies: 2 or 3 copies
Background: Watermark — Blue
Material: Last copy is manila card stock
Imprint: Black
Numbering: Please Specify
Envelope: 771 Double Window

244

Copies	250	500	1000
2	\$245.38	\$375.38	\$550.00
3	\$299.23	\$462.30	\$699.23

Please call for special pricing on larger quantities.

G Compact Job Order/Invoice

Saves time, hassles, errors and disputes: combines work order, invoice and cost records. Features large area to take complete orders and customer authorization line.

211

Size: 5 1/2" x 8 1/2"
Copies: 2 or 3 copies
Background: Watermark — Blue
Material: Last copy is manila card stock
Imprint: Black
Numbering: Please Specify
Envelope: 720 No Window

211

Copies	250	500	1000
2	\$214.61	\$343.84	\$472.30
3	\$262.30	\$416.15	\$585.38

Please call for special pricing on larger quantities.

H Compact Job Work Order

Compact in size, generous in detail! Easily record costs in preprinted sections for materials, labour and more.

258

Size: 5 1/2" x 8 1/2"
Copies: 2 or 3 copies
Background: Watermark — Blue
Material: Last copy is manila card stock
Imprint: Black
Numbering: Please Specify
Envelope: 720 No Window

258

Copies	250	500	1000
2	\$221.53	\$352.30	\$483.84
3	\$269.23	\$426.15	\$603.84

Please call for special pricing on larger quantities.

I Contractor Work Order, Expense & Invoice Form

Double-up in function and cut your paperwork in half! Our wide Work Order/Invoice gives you complete coverage from start to finish. Lots of space to record job costs in preprinted sections. Then, when the job is finished, your invoice is ready.

245

Size: 11" x 8 1/2"
Copies: 2 or 3 copies
Material: Last copy is manila card stock
Background: Watermark — Blue
Imprint: Black
Numbering: Please Specify
Envelope: 772 Double Window

245

Copies	250	500	1000
2	\$245.38	\$375.38	\$550.00
3	\$299.23	\$462.30	\$699.23

Please call for special pricing on larger quantities.

YOUR COMPANY NAME HERE

123 MAIN STREET
TOWN, PROVINCE & POSTAL CODE
PHONE (123) 456-7890

Make it easy for customers to call you.
See page 37.

312

312

Please call for special pricing on larger quantities.

305

Please call for special pricing on larger quantities.

304

Please call for special pricing on larger quantities.

230

230

Please call for special pricing on larger quantities.

790, 791

White Manila Yellow Blue Red

790, 791


Please call for special pricing on larger quantities.

See page 43

[illegible]790

F

791



INSPECTED

DATE _____

PART _____

MAKE _____

MODEL/YEAR _____

ENGINE _____

V.I.N. # _____

REASON FOR FAILURE _____

See Page 27 for
Jewellery Repair
Envelopes.

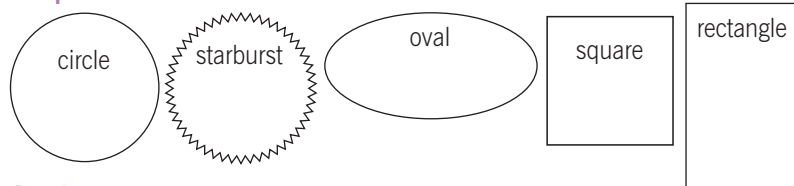
[illegible]

Create-Your-Own Labels

Your business. Your products. Personalize them with custom labels. With a variety of shapes, sizes, colours and graphics to choose from, we'll help you build a custom label that is uniquely yours.

Not sure where to start? Let us walk you through your options.

Shapes



Stock

Paper Labels

White High Gloss
Matte-Litho

Fluorescent Paper

Fluorescent Yellow
Fluorescent Red-Orange
Fluorescent Green

Weatherproof Labels

White Vinyl
Clear Polyester

Foil Paper Labels

Gold
Silver

Laminated Weatherproof Labels

Yellow Vinyl
Dull Silver Polyester
Silver Polyester

Static Cling Labels

Clear

Ink Colours

Extra charges may apply.

Black 185	Tan 464	Navy 281	Reflex Blue
Red 185	Process Blue	Green 347	Burgundy 1945

Call for pricing

Specialty These labels are suitable for indoor use on a clean, dry, smooth surface. Call for sizing details!

Weatherproofed These labels are laminated and are suitable for indoor or outdoor use. Call for sizing details!

CCL1210 (Black ink only on yellow label)



CCL1214



Mailing Labels

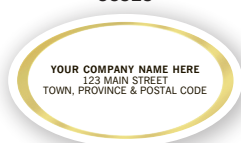
Not all label colours available in all formats. Some labels available in rolls — call for details. Ink Colours: see below.

CCL1214, CCL1210

Format	Size	300	600	1200
Laser	4" x 3 1/8"	\$152.30	\$193.07	\$252.30

Please call for special pricing on larger quantities.

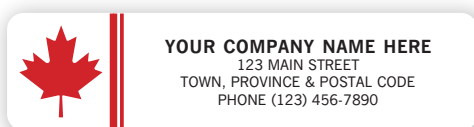
CC323



CC354



CC322



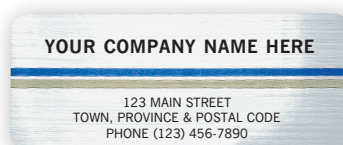
CC1512



CC1510



CC333



CC1513 (Black ink only)



CC320



CC368



Call for pricing

Label Ink Colours

Select 1 of these 11 colours (except where noted).

Black 423	Grey 423	Red 185	Green 347	Hunter Green 348	Reflex Blue	Navy 281	Burgundy 1945	Brown 175	Tan 465	Teal 3272
--------------	-------------	------------	--------------	------------------------	----------------	-------------	------------------	--------------	------------	--------------

Transform ordinary business forms into focused business solutions.

We can customize an existing form or create an all-new design unique to your business. Plus, you'll enjoy the additional Custom Solutions® benefits of easy ordering, quick quotes, fast turnaround, and competitive prices.

Logos/Photos

Create a unique, professional image with your company logo or choose from our large selection of FREE business designs. Or, let our design experts create a logo just for you!

Booking

Copies stay neatly bound into books with a wrap-around cover. The cover protects the entire book and doubles as a divider to separate the current form from the rest of the book.

Hole Punching

Make storage easier by adding two-hole or three-hole punches.

Ink Colours

In addition to standard Reflex Blue or Black ink, you can choose from over 1,000 Pantone Matching System® and CMYK ink colours!

Paper Colour Sequence

Change our standard colour sequence to any sequence you want — and choose from seven paper colours!

Padding

Take single-sheet forms and let us bind them in pads that are easy to carry and use.

Graphic Design

Add or change lines, type, column headings, checkboxes, business terms, a benday and colour to increase functionality and promote your brand.

Back Printing

Include special terms, warranties or clauses on the back side of your forms to protect your business. Or, use the space to advertise additional services.

Perforations

Add perforations that tear off neatly for sections like customer receipts or claim checks.

Consecutive Numbering

Help organize your records,
eliminate mistakes and save
precious time searching
through your archives.

Screens

Highlight key information with a hint of colour or use your logo as the background on a cheque or form.

SECURITY:
Foil Hologram

Our multicoloured, dimensional foil includes embedded security features and cannot be reproduced by copiers or scanners.

Bleeds

Printing to the edge of a cut sheet gives your form a finished look. It's a professional touch some printers can't offer!

Block Outs

Keep sensitive information off one or more copies of a form — great for packing lists!

[illegible]

What can you customize? Take your pick.

Laser Cheques
in 1, 2 and 3 copies

Manual Business Cheques
in 1 and 2 copies

Multi-Part Laser Forms

Snapsets
Available in a variety of sizes and with variable length parts

Snapsets with Tagback
Legal and letter size
Available with variable length parts

Continuous Cheques
Available with custom perf locations

Continuous Forms
Available in widths up to 14 7/8"! Available with tagback stock back

Add more to your cheques and forms.

It's all in the details.

Modify a pre-designed cheque or form in this catalogue, or create one from scratch, and customize it to fit your business.

PAPER COLOUR SEQUENCE

Specify the colour sequence you need.

FALSE POSITIVE TEST AREA

Enables cheque authentication using standard counterfeit detection pens and lamps.

LOGOS

Create a unique, professional image with your company logo or choose from our large selection of FREE business designs. Or, let our design service create one just for you.

INK COLOURS

In addition to standard Reflex Blue or Black ink, you can choose from over 1,000 Pantone Matching System® ink colours or 4-colour process.

FOIL HOLOGRAM

Our multicoloured, dimensional foil includes embedded security features, and cannot be reproduced by copiers or scanners.

VOID PANTOGRAPHS

The word VOID appears when the cheque is photocopied.

ANTI-COPY TECHNOLOGY

A layer of cheque fraud protection which makes cheques difficult to reproduce on the majority of printers used today.



COORDINATE YOUR LOOK WITH CUSTOM ENVELOPES!

SCREENS

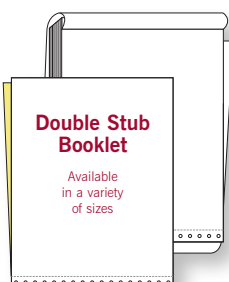
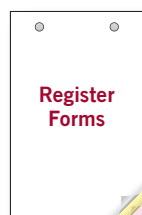
Highlight key information with a hint of colour or use your logo as the background.

THERMOCHROMIC INK

Ink reacts to heat to prevent copying.

CONSECUTIVE NUMBERING

Organize your records, eliminate mistakes and help save time.



Business stationery serves as your unique business signature and is your primary connection to your customers. Your choice of stocks, raised or flat ink, ink colours, layouts and typesyles. Letterhead with flat ink is laser printer friendly.

A The GOOD Stationery

Basic white in a flat-finish bond. Economical alternative for everyday communications.

CC1000 — Business Cards

CC1001 — Letterhead

CC1002 — Envelopes

White

Good

Product	250	500	1000	2000
CC1000	\$74.61	\$86.15	\$100.00	\$162.30
CC1001	\$125.38	\$149.23	\$225.38	\$403.07
CC1002	\$136.92	\$176.15	\$240.00	\$446.92

B The BETTER Stationery

Adding a little colour to our flat-finish bond adds life to your business correspondence.

CC1010 — Business Cards

CC1011 — Letterhead

CC1012 — Envelopes

Classic Crest —
Natural

Classic Crest —
Antique Gray

Better

Product	250	500	1000	2000
CC1010	\$100.00	\$123.84	\$142.30	\$187.69
CC1011	\$149.23	\$186.15	\$265.38	\$446.92
CC1012	\$170.76	\$220.00	\$328.46	\$597.69

C The BEST Stationery

Finely textured Laid Imaging Finish stock is top quality yet affordably priced. A prestigious look for the true professional.

CC1020 — Business Cards

CC1021 — Letterhead

CC1022 — Envelopes

Classic® Laid —
Solar White

Classic® Laid —
Natural (warm white)

Best

Product	250	500	1000	2000
CC1020	\$130.00	\$149.23	\$170.76	\$248.46
CC1021	\$183.07	\$214.61	\$311.53	\$506.15
CC1022	\$230.00	\$294.61	\$409.23	\$700.76

CC1021

CC1022

CC1020

C

Set Your Business Apart!

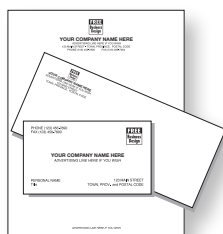
Ordering is easy:

1. Choose your paper stock and colour.
2. Choose your FREE standard ink colour.

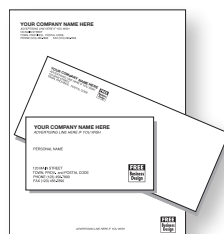
Black	Reflex Blue	Brown 175	Red 185	Navy Blue 281	Hunter Green 348
Green 347	Grey 423	Tan 465	Burgundy 1945	Teal 3272	

Non-standard ink colour combinations are available for an additional charge. Call for details.

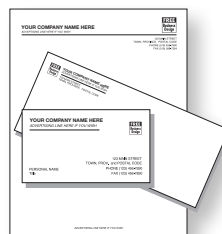
3. Choose your layout. Select one of the five layouts shown below or call for more options. Add up to two lines of imprint at the bottom of your letterhead.



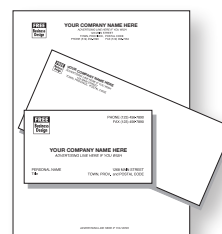
Layout A



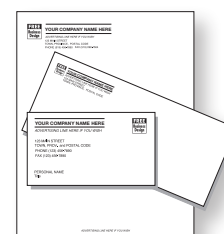
Layout AB



Layout D



Layout DB



Layout E

Our value prices include FREE imprinting (on most products) of your company name, address and phone number, plus a FREE business design (on most products). It is the most cost-effective way to get your name in front of customers and potential customers with every sale you make!

Business Designs add an eye-catching element to your printing.

1. Choose from our selection of FREE Business Designs.

To Order: Indicate the business design number when ordering.

Total Processing Time: No additional processing time for business designs.

2. Use Your Own Company (Custom) Logo.

To Order: We can print your custom logo on all forms (where applicable). Send a clean black and white print (preferably original artwork) of your complete custom logo or send your artwork (on disk) in PC or Macintosh format. See page 43 for more information. Be sure to include all supporting graphic files and timesteps (fonts) on your supplied disk.

Please note: We cannot work from photographs, raised print samples, photocopies or faxes. It's also important that the design does not contain screen tints or very fine lines.

Total Processing Time: Please allow 10 working days for processing your first custom logo order. Often, it's necessary to redraw artwork or reset type to ensure a quality product. You'll be advised of cost before we begin. A copy of your custom logo will be retained in our files to expedite future orders. When reordering, help us with a reminder that we have your artwork on file. Allow time for delivery.

NOTE: We reserve the right to decline any logo or national trademark that we feel will not reproduce properly (generally those with screen tints, fine lines, clippings or raised print).



ADDITIONAL DESIGNS AVAILABLE! Call us for a complete listing of FREE Business Designs.

Pick a style for your company imprint

To Order: Indicate selected typestyle number. (Note: Not all typestyles are available on all products.)

1	GOTHIC BOLD	Upper Case	38	COPPERPLATE SMALL CAPS 31 BC	Upper Case
2	TIMES TEN ROMAN	Upper Case	39	GRAPHITE BOLD	Upper Case
3	<i>Times New Roman Bold Italic</i>	Upper/Lower Case	40	<i>Graphite Bold</i>	Upper/Lower Case
4	Gothic Bold	Upper/Lower Case	41	GRAPHITE REGULAR	Upper Case
5	GOTHIC	Upper Case	42	<i>Graphite Regular</i>	Upper/Lower Case
6	Times Ten Roman	Upper/Lower Case	43	AVANT GARDE BOLD CONDENSED OBLIQUE	Upper Case
7	<i>Commercial Script</i>	Upper/Lower Case	44	<i>Avant Garde Bold Condensed Oblique</i>	Upper/Lower Case
8	EUROSTILE BOLD	Upper Case	45	<i>Kaufmann Bold</i>	Upper/Lower Case
9	COPPERPLATE 32AB	Upper Case	46	MELIOR ITALIC	Upper Case
10	<i>Optima Oblique</i>	Upper/Lower Case	47	<i>Melior Italic</i>	Upper/Lower Case
11	Souvenir Light	Upper/Lower Case	48	Optima	Upper/Lower Case
12	Souvenir Medium	Upper/Lower Case	49	OPTIMA SMALL CAPS OBLIQUE	Upper Case
13	Cheltenham Bold	Upper/Lower Case	50	OPTIMA SMALL CAPS	Upper Case
14	AVANT GARDE EXTRA LIGHT	Upper Case	55	CHELTENHAM BOLD ITALIC	Upper Case
15	COPPERPLATE 32BC	Upper Case	56	<i>Cheltenham Bold Italic</i>	Upper/Lower Case
16	GOTHIC BOLD CONDENSED	Upper Case	57	<i>CHELTENHAM BOOK ITALIC</i>	Upper Case
17	DOM CASUAL BOLD	Upper Case	58	<i>Cheltenham Book Italic</i>	Upper/Lower Case
18	<i>Old English Bold</i>	Upper/Lower Case	59	<i>Old English</i>	Upper/Lower Case
19	Cheltenham Light	Upper/Lower Case	60	FUTURA MEDIUM	Upper Case
20	Belwe Medium	Upper/Lower Case	61	Futura Medium	Upper/Lower Case
21	<i>Coronet Bold</i>	Upper/Lower Case	62	PLANTIN ITALIC	Upper Case
22	<i>Helvetica Light Italic</i>	Upper/Lower Case	63	<i>Plantin Italic</i>	Upper/Lower Case
23	Plantin Bold Italic	Upper/Lower Case	64	FRANKLIN GOTHIC BOOK	Upper Case
24	<i>Zapf Chancery Medium Italic</i>	Upper/Lower Case	65	Franklin Gothic Book	Upper/Lower Case
25	Cheltenham Book	Upper/Lower Case	66	FRANKLIN GOTHIC DEMI	Upper Case
26	<i>Cheltenham Light Italic</i>	Upper/Lower Case	67	Franklin Gothic Demi	Upper/Lower Case
27	<i>Brush Script</i>	Upper/Lower Case	68	COPPERPLATE 31 AB	Upper Case
28	Garamond Book	Upper/Lower Case	69	COPPERPLATE SMALL CAPS 31 AB	Upper Case
29	<i>Park Avenue</i>	Upper/Lower Case	72	MELIOR	Upper Case
30	Avant Garde Book	Upper/Lower Case	73	<i>Script</i>	Upper/Lower Case
31	HELVETICA MEDIUM	Upper Case	76	Melior	Upper/Lower Case
32	HELVETICA BOLD	Upper Case	78	MELIOR BOLD	Upper Case
33	HELVETICA BLACK	Upper Case	79	Melior Bold	Upper/Lower Case
34	AVANT GARDE BOOK OBLIQUE	Upper Case	80	SOUVENIR BOLD	Upper Case
35	<i>Avant Garde Book Oblique</i>	Upper/Lower Case	81	Souvenir Bold	Upper/Lower Case
36	<i>Boulevard</i>	Upper/Lower Case	82	<i>Embassy Regular</i>	Upper/Lower Case
37	COPPERPLATE 31 BC	Upper Case			

Acceptable media:

- CD-Rom
- Flash Drives
- Email attachments (under 2 Megabytes)

Acceptable file formats:

Images (raster images)

Adobe Photoshop (and similar programs)

- Resolution for colour images should be at least 300 dpi
- Resolution for black & white bitmaps should be at least 1200 dpi
- Convert colour mode to CMYK
- Save file as .psd, .tif, .jpg or .eps
- Include a PDF proof or printed hard copy

Adobe Acrobat

- Save file as .pdf (300 dpi or higher resolution)
- Include a PDF proof or printed hard copy

Logos (vector images)

Adobe Illustrator

- Use spot colours (PMS colours) or greyscale (b&w), no CMYK
- Include any “placed” images; do not embed images
- Create “outlines” on all text or send fonts used
- Save file as .ai or .eps
- Include a PDF proof or printed hard copy

CorelDRAW

- Use spot colours (PMS colours) or greyscale (b&w), no CMYK
- Include all image files (.tif, .eps), do not embed images
- Include all printer & screen or TrueType Fonts
- Export file as .ai for Mac; convert text to curves and turn on “Simulate Complex Filled Curves”
- Include a PDF proof or printed hard copy

Page Layouts

QuarkXPress & Adobe InDesign

- Layout file (.qxp, .qxd, .indt, .indd)
- Include all image files (.tif, .jpg, .eps)
- Include all printer & screen or TrueType Fonts
- Include a PDF proof or printed hard copy

Text files

Microsoft Word

- Save as .doc, .rtf or .txt
- Include a PDF proof or printed hard copy
- Logo images embedded into Word Documents will not be accepted

General production parameters:

Fonts

We cannot accept PC fonts. Use Postscript Type 1 Fonts. Postscript Fonts require both the Font Suitcase and the Outline/Printer File. Submitted TrueType Fonts cannot be guaranteed to print correctly. If you must use TrueType Fonts, send the file in high-resolution PDF format (keep in mind that not all TrueType Fonts are embeddable).

Images

Halftones and bitmaps should be set at 300 dpi minimum. Submit only greyscale and CMYK colour modes. Pantone colours (PMS) should be submitted in CMYK equivalents.

Scanned Images

Before placing images in programs like Illustrator, CorelDRAW® or QuarkXPress, the images should be checked for the following:

- All placed art should be in .tif or .eps format
- The resolution should be at least 300 dpi
- The colour mode of the image should be either Monochrome (bitmap mode), greyscale or CMYK. The CMYK mode is used for colour images and greyscale/monochrome for black & white.
- Crop and size images properly before placing so that masking, scaling or rotating is not necessary while in the drawing/layout program.

File Naming

Always use a three-character extension to identify your file format: .tif, .jpg, .eps, .qxp, .qxd, .pdf, .cdr, etc. Keep the file name short but descriptive. Use only alpha-numeric characters; do not use punctuation, slashes, dashes, hyphens, accents, etc.

Unacceptable Files

We cannot accept files composed in formats not listed on this page. In particular, do not submit MS PowerPoint® or MS Publisher files. Graphics downloaded or saved from Web pages are not acceptable for print products. These graphics have low-resolution images (usually 72 dpi), which are fine for screen display, but far below acceptable quality standards for print.

Other Notes

Do not send the only copy of your files. Always retain a backup of your materials. If your files are corrupt or lost, we will need to rely on your backups.

\$30 Art Charge

A \$30 art charge will be added to the final invoice for file formats other than the ones mentioned on this page.

This charge also applies to hard copies sent via mail.

Delivery

We will ship catalogue products with standard imprints within 3 business days (unless otherwise stated).

Stock products are shipped within 24 hours. Custom orders can take up to 10 business days, after final approval.

Please allow time for delivery.



Everything
your
business
needs
to thrive

